

WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
January 28, 2026
9:00 A.M.

MINUTES

Commissioner Phil Cooper called the meeting to order at 9 a.m. with Commissioner Corinne Johnson and Commissioner George Miller present. Also present, Director Kevin Howard, Deputy Director Dustin Howe, and Deputy Clerk Jennifer Weeks.
Guests: Jay Hassel

APPROVAL OF AGENDA

Miller moved to approve the agenda. Johnson seconded. Cooper concurred. The motion passed unanimously.

CONFLICTS OF INTEREST ON AGENDA

Phil Cooper, Corinne Johnson and George Miller each indicated no conflicts of interest with any item on the agenda.

APPROVAL OF MINUTES

Miller moved to approve the minutes of the November 26, 2025 meeting. Johnson seconded. Cooper concurred. The motion passed unanimously.

PUBLIC COMMENTS AND GUEST INTRODUCTIONS

none

OLD BUSINESS

Work progress Report

On The Road

Crew graded throughout the district getting roads ready for winter.
Ditching was performed throughout district with ditching head on tractor and more intensive ditching was performed on Lampert Rd with mini excavator.
Brushing tractor has been out brushing edges of the roadways.
Crews stockpiled sanding material from Post Falls Highway pit to Mica yard.
Crews stockpiled gravel, sealcoat chips and sanding materials from Ford pit to Mica Yard.
Crews stockpiled sanding materials from Johnson Pit to Worley Yard.
Crews applied mag chloride to pre-treat roads when freezing weather was forecasted.
Crews plowed and sanded when needed.
Crews put new logos on equipment when time allowed
Crews have been removing, hauling, stacking and burning Brush debris from recent storms.
Crews have been using man lift boom to remove leaning trees from the windstorm.
Crews are using man lift boom to brush roads that are being chip sealed next year.
Two crew members attended asphalt paving class.
Four crew members have attended Seep level II course.

Planned work for this coming Month

Brush roads when weather allows, Perform winter maintenance on roads, Repair summer equipment

In The Shops

Deputy Director Dustin Howe has prepared a shop report for the board.

Staff Report-Kevin Howard

Kootenai County Community Development

Clemetson Woods (Clemetson Rd) MIN22-0056, 3-lot minor subdivision:

Kootenai County Community Development has granted an extension to November 1, 2026. No additional information this month.

Repsold-Hyatt (Rockford Bay Rd) MIN21-0115, 2-lot minor subdivision:

All the district's requirements have been met. Staff has no objection to the signing of the Final Plat when presented for signature. This plat must be recorded no later than 6/23/2026.

Phoenix Estates (Rockford Bay Rd) MIN25-0006, 4-lot minor subdivision:

Dustin and I met with the current owner of the property. He is still developing a plan as to how he wants the project to be constructed. If the design changes substantially, Kootenai County may have him reapply for a new subdivision permit number.

WHD Construction Projects

Conkling Rd / US-95 Street Lights:

This project is on track to be advertised, bid and constructed this summer.

Greensferry Guardrail, Key No. 23285:

This project is physically complete. The acceptance letter for completion has been sent. Closeout has not been completed as not all of the documents have been received from the contractor.

Kidd Island Road (Phase II):

LHTAC's review and approval of a supplemental scope for environmental and a scope for Phase 2 Final design are required for the district's consultant, JUB Engineers, to proceed. No additional information this month.

Cougar Gulch Road:

With a recent weather event, some erosion has occurred that will need attention. Corrective measures are being planned. I am making a request for discussion in executive session. I.C. 74-206 (1) (l)

Bloomsburg Rd.- cost share project:

Deputy Director Dustin and I have driven the project in preparation for this enhanced maintenance project to move forward.

Williams Bridge:

The district has received the 35% completion set of plans for review. The plans are in alignment with the district's needs and have been sent to the Coeur d'Alene Tribe for review and comment. Construction easement from the adjacent property owners will be in order.

Sun Up Bay Road realignment:

JUB is working on a 30% design. There are currently two centerline alignments being considered. Both are suitable for the alignment but will come down to the landowner's preference.

WHD Misc. Projects

Koth Road ROW Status:

Johnson moved to set the date for a joint Validation Hearing with Post Falls Highway District on Tuesday March 24, 2026 at 6 pm at Lakes Highway District office. Miller seconded. Cooper concurred. The motion passed unanimously.

CDA Tribe, Lake Creek Project:

Test holes have been dug for the next project at the Weller Road and Lake Creek Crossing just south of Elder Road. JUB will be working directly with the CDA Tribal Fisheries for development of this project.

Request for Abandonment of unopened rights of way in Rockford Bay:

JUB is working on the property descriptions.

Drechsel Rd potential Realignment and ROW exchange:

JUB engineers are working directly with the design engineer to ensure an acceptable design in a timely manner.

NEW BUSINESS

1. **Mutual Hold Harmless and Indemnification Agreement- Goulds Landing Boat Launch**
Miller moved to sign the Mutual Hold Harmless and Indemnification agreement for Goulds Landing Boat Launch. Johnson seconded. Cooper concurred. The motion passed unanimously.
2. **Accounts Payable**
Miller moved that the bills be approved as presented on the A/P register. Johnson seconded. Cooper concurred. The motion passed unanimously.
3. **Upcoming Meetings**
February 10, 2026 Day at the Capitol
February 12, 2026 KMPO 1:30 pm
February 25, 2026 Board meeting 9 am
4. **Commissioner Comments**
none

Johnson moved to go into executive session at 9:54 am for Risk Management, Idaho code 74-206 (1)(l), Personnel Matter, Idaho code 74-206 (1) (b) and Pending Litigation, Idaho code 74-206 (1) (f). Cooper seconded. Miller concurred. The motion passed unanimously.

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Jennifer called roll, Johnson aye, Miller aye, Cooper aye.

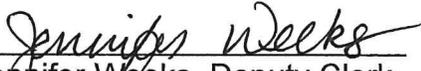
The regular meeting resumed at 10:06 am.

No motions were made coming out of the executive session.

ADJOURNMENT

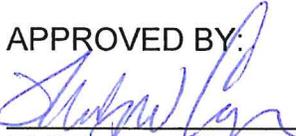
Citing no further business, Miller moved to adjourn the meeting at 10:15 a.m. Johnson seconded. Cooper concurred. The motion passed unanimously.

RESPECTFULLY SUBMITTED:

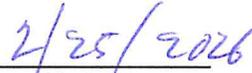


Jennifer Weeks, Deputy Clerk

APPROVED BY:



Phil Cooper, Commissioner



Date