

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
SEPTEMBER 14, 2022
9:00 A.M.**

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:06 a.m. with Commissioner Phil Cooper and Commissioner George Miller present. Clerk Tomi Maynard was present via Zoom, also present were Director of Highways Kevin Howard, Deputy Director Dustin Howe; GIS Technician April Gearhart; and:

Jay Hassell, JUB

Dan Baker, Shriner Road

APPROVAL OF AGENDA

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

CONFLICTS OF INTEREST ON AGENDA

Corinne Johnson, George Miller and Corinne Johnson each indicated no conflicts of interest with any item on the agenda.

APPROVAL OF MINUTES

Miller MOVED to approve the minutes of the August 30, 2022, Regular Meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

PUBLIC COMMENTS AND GUEST INTRODUCTIONS

Encroachment permit, Shriner Road

Dan Baker is in attendance to request a permit to improve a section of Shriner Road. He provided an image of the area in question and described improvement plans in detail. Howard has no objection to allowing the improvement, conditional upon fire district approval. He indicated that this has been done on previous occasions.

Miller MOVED to approve an encroachment permit to allow improvements to Shriner Road. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

OLD BUSINESS

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. CDA National Reserve, Major Subdivision, Loffs Bay Rd.:
Phase 3 asphalt repair is in progress. Improper compaction around the buried utilities has caused need for removal of the asphalt, the addition of base material and proper compaction. Phase 4 has seen no road construction activity in need of inspection. The work being accomplished is total site grading (the shaping of building lots and landscaping).
2. Ranch at Cougar Creek, MIN20-0057:

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Approved. The district has yet to receive the final plat (Mylars) for signature. The "Payment In Lieu of Construction" fee is due prior to the district signing the final plat.

No additional information this month.

3. Rocky Point Reserve, MIN20-0088:

I recently inspected the road improvements that had been accomplished within the public right-of-way. The work does not meet district standards as a public roadway but, however, will serve well as access to the few homes that it serves. Worley Fire District has been inspecting as well to ensure that fire and rescue services can be accommodated.

4. Ferris Landing, MIN20-0089:

I recently inspected the road improvements that had been accomplished within the public right-of-way. The work does not meet district standards as a public roadway but, however, will serve well as access to the few homes that it serves. Worley Fire District has been inspecting as well to ensure that fire and rescue services can be accommodated.

5. Misty Vale, MIN21-0098:

This subdivision is proposed off Vogel Road. The district's review has been given to Kootenai County Community Development. No additional information this month.

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

Test pits have been completed. The design will now be progressed to 50% for new Right-of-Way needs.

2. Hull Loop Project:

The property owner in which the district made an offer has sought legal counsel No additional information this month.

3. Solitaire Road:

This project is complete.

4. Mica Creek Bridge:

Strata is working on preliminary geotechnical engineering for the sheet pile. The environmental permit applications have been started. Specification and bid package preparation will be kicked off this week.

5. Greensferry Road & Cougar Gulch:

The boundary map verification is underway and utility coordination and mapping has been received from all utility companies within the project limits.

6. Greensferry Guardrail:

LHTAC has sent a Request for Information (RFI) to a few engineering firms. They are looking for those interested in administrating the project as well as designing the project and performing the construction inspection.

7. Right-of-way Exchange, Kootenai County Solid Waste:

The ITD approach application to create a public intersection has been approved. Through Susan Weeks it has been confirmed that a public hearing will be required to exchange right-of-way with Kootenai County Solid Waste. JUB Engineers are preparing the legal descriptions of the parcels to be exchanged.

8. Cougar Gulch:

R&Y has reduced the previous design to STA 30+50 to 63+00, which is approximately from Miller Road to the Reed Family private drive, within the Idaho Department of Lands parcel. We do plan to provide 50-foot transitions to existing outside these limits.

R&Y has run the corridor with a 2:1 template and are currently analyzing the areas that catch beyond the right of way. We are exploring if there are areas we can adjust the profile, improve the mass haul balance, and bring the catch within the existing right of way. If this is not feasible, these will be the areas that have more of a 1.5:1 side slope and will require Allwest for engineered fill or rockery walls. We hope to get a meeting scheduled with Allwest very soon, to discuss the areas that will need their geotechnical services. We plan to have those areas staked in the field for convenience in identifying.

R&Y are redesigning the two approaches (Miller Road and the Reed private drive) to better accommodate current AHD approach standards while staying within the right-of-way acquired from the 2001 design. Primarily trying to correct the approach angle as much as possible within the row limits.

WHD Misc. Projects

1. Koth Road ROW Status:

No additional information this month.

NEW BUSINESS

1. Encroachment permit, Shriner Road

Addressed previously in the meeting.

2. Accounts Payable and Draw check registers for approval

Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

3. Upcoming Meetings:

September 28, 2022 Commissioners Meeting and Budget Hearing

October 3, 2022 Employee Breakfast

4. Commissioner Comments:

None.

EXECUTIVE SESSION

Miller MOVED to enter into executive session to discuss a personnel matter under Idaho Code 74-206 (1)(b). Maynard called the roll with the commissioners voting as follows: Commissioner Johnson, aye; Commissioner Miller, aye; Commissioner Cooper, aye. The motion PASSED UNANIMOUSLY. The Board entered executive session at 9:32 a.m.

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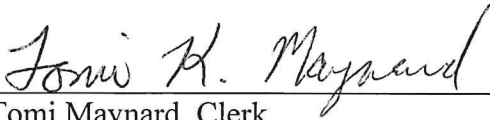
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Johnson RECONVENED the regular meeting at 9:42 a.m. No motions were made coming out of executive session.

ADJOURNMENT

Citing no further business, Miller MOVED to adjourn the meeting at 9:43 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:




Tomi Maynard, Clerk

APPROVED BY:



Corinne Johnson, Chair



Date