

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
OCTOBER 28, 2020
9:00 A.M.**

MINUTES

Chairman Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner Phil Cooper and Commissioner George Miller present. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, District Clerk/Treasurer Carol Richel, Deputy Clerk Tomi Maynard; and:

Cody O'Hare, Knife River
Drea Allred, J7 Contracting
David Kees, La Riviere

Jay Hassell, JUB
Kurt Crispin, Northwest Grading
Lara Ward, Ditches Unlimited

Approval of Agenda

George Miller MOVED to approve the agenda as presented. Phil Cooper SECONDED the motion. Corinne Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Chairman Corinne Johnson asked if any board member had a conflict of interest with any item on the agenda. Commissioners Corinne Johnson, Phil Cooper, and George Miller all indicated no conflicts.

Approval of Minutes

Cooper MOVED to approve the minutes of the October 14, 2020 regular meeting. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Bid Opening : Finnebott-Bennion Intersection Project

Chairman Johnson opened 5 bid envelopes as follows:

<i>Bidder</i>	<i>Base Bid Price</i>	<i>Base + Contingency</i>	<i>Total Bid - Phases 1&2</i>
Northwest Grading Inc.	\$967,077.90	\$1,005,797.90	\$1,533,932.90
Ditches Unlimited	\$896,289.20	\$938,241.20	\$1,279,616.80
La Riviere	\$1,085,388.00	\$1,131,798.00	\$1,574,650.80
J7 Contracting	\$1,825,443.80	\$1,869,291.80	\$2,373,404.05
Knife River	\$862,167.50	\$881,067.50	\$1,308,070.00

Because there are many facets to consider on this bid, District Supervisor Howard and JUB Engineers will review the bid documents and make a recommendation to the board at the November 11, 2020 meeting.

O'Hare, Allred, Crispin, Kees and Ward exited at 9:14 AM.

Public Hearing: ROW Exchange, Kidd Island Road, Northrop

Chairman Johnson opened the hearing at 9:15 AM.

Howard reported that this hearing is to consider the exchange of a fee simple right-of-way owned by the District with Lee and Barbara Northrop, in exchange for a permanent exclusive right-of-way easement in the same parcel of property. Worley Highway District agreed as part of the Kidd Island right-of-way

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acquisition negotiations to this exchange. The Northrop's desired the exchange to increase the acreage of their parcel so they could get certain permits from the Kootenai County Community Development department to develop their land. WHD has historically granted such request if the rights of the public have not been impaired or impeded by the exchange, and they have not. Documents describing the property in question were provided to the Board.

The Board decided to table this matter until the November 11, 2020 Board Meeting.

The hearing was closed at 9:26 AM.

Public Comments

None.

Old Business

Koth/Kioth Road

The Board received a letter from an interested party on this matter. The letter was discussed, and Howard commented that it is Susan Weeks intention to readdress this issue with the courts in the near future.

Wellers Black Rock Park, Public Right-of-Way

This property has been sold to a new party, who intends to continue the work that the sellers started. No other updates at this time.

The Club at Rock Creek, Loffs Bay Rd discussion

This item is nearing completion. There are a few items left on the punch list that are being worked on. All parties are working together to create a warranty, as well as working on securing a warranty bond, to address the hydraulic fluid impact concerns.

Kidd Island Road Project

Knife River intends to begin paving on Monday weather permitting. If the contractor is unable to complete paving, Kidd Island will be reopened with the gravel surface for the winter months, and paving will take place in the spring. Johnson requested that we update the website to reflect this new plan of action.

New Business

Traffic Control Device Discussion

Johnson requested a brief overview of how and when new traffic signs are added on District roads. Howard described the scenarios that cause signage to be considered, and briefly described the different processes that take place to determine the need for stop, yield, speed limit and chevron signs.

Work Progress Report by Supervisor Kevin Howard

ON THE ROAD

The crew removed wood decking from bridge components in the Sun Up Yard in preparation to use the steel girders on the Watson Road Bridge.

A rock pad was constructed for the district's Connex Box Storage unit in the Sun Up Yard.

Ditches were cleaned and culverts replaced where the need was the greatest in preparation for the rain and later the snow melt in the spring.

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Sanding material was hauled and stockpiled where needed for winter maintenance.

Rain came mid-October which provided the needed moisture to grade the graveled roads. Graders were sent out district wide to accomplish this task.

Time has been set aside for the operators to prep their respective winter maintenance vehicle (i.e. locate the tire chains, clean the cabs, stock tire chain maintenance items, etc.) Note that the mechanical preparation will be in the shop report.

The crew got a taste of winter this past week. Anti-ice was applied pre-storm; snowplowing and road sanding followed as well as the clearing of fallen trees.

Planned work for this coming Month

- Winter maintenance.

As weather permits:

- Ditch cleaning.
- Brush cutting.
- Sign repair.

Bills presented for approval

Miller MOVED that the bills be approved as presented on the A/P check register, and the payroll check register. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

November 3, 2020 9:00 a.m. Watson Bridge Workshop

November 11, 2020 9:00 a.m. WHD Regular meeting

Commissioner Comments

None.

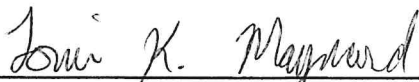
Executive Session

None.

Adjournment


Citing no further business, Miller MOVED to adjourn the meeting at 10:02 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:



Tomi Maynard, Deputy Clerk

APPROVED BY:


Corinne Johnson, Chair

11.11.20
Date