

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 28, 2018
9:00 A.M.**

MINUTES

Chairman James Mangan called the meeting to order at 9:00 a.m. with Commissioner Corinne Johnson and Commissioner George Miller present. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, Administrative Assistant Tomi Maynard and;

Dan Koonce, LHTAC
Jay Hassell, JUB

Kevin Smith, JUB

Approval of Agenda

George Miller MOVED to approve the agenda as presented. Corinne Johnson SECONDED the motion. James Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Chairman James Mangan asked if any board member had a conflict of interest with any item on the agenda. Commissioners Corinne Johnson, James Mangan, and George Miller all indicated no conflicts.

Approval of Minutes

Miller MOVED to approve the minutes of the November 9, 2018 regular meeting. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Public Comments

None.

Old Business

Finnebott, Bennion & SunUp Intersections

Right-of-way agreements have been reached. Before the Board are final copies of the Contracts as drafted by Ron Howard and signed by the necessary property owners.

Miller MOVED to approve the Right of Way Contracts with Paul Stearns Trust, HMillhorn LLC, and Ness Properties LLC, Johnson SECONDED, Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Koth/Kioth Road

Staff and counsel are preparing to draft documents proposing a ROW exchange with David Pennie, as directed by the Board at the previous regular meeting. The office continues to receive calls from property owners impacted by the current closure of the road. These callers have been advised that the district will not leave them land locked, and that we are working to find a long-term solution. In cases where a more immediate remedy is required, callers have been advised to consult their attorneys in regards to private prescriptive use rights.

Russu Addition

Russu requested to be put on the agenda to have Mylars signed today. However the requirements were not all met prior to the start of the meeting.

York Subdivision

York requested to be put on the agenda to have Mylars signed today. However the requirements were not all met prior to the start of the meeting.

Chairman Mangan directed Supervisor Howard to request that Susan Weeks include a status update on Road 20 in her report to the Board for the next meeting.

New Business

Work Progress Report

At the close of business yesterday, emails were received requesting a phone conference tentatively scheduled for December 14 regarding Kidd Island Road. Dan Koonce is here to discuss the general expectations of what the timeline looks like at this point.

Koonce briefly outlined all of the different agencies involved at this point. He also gave an overview of what to expect the approval process to look like. He advised the board, that if all goes as expected, we can expect all funding would be obligated and available approximately October 2019. Because there are many resource agencies involved, the timeline cannot be guaranteed. Mangan commented that he finds it difficult to justify the length of time it has taken to complete the environmental studies and move on to the next phase. Mangan asked staff and JUB if it would be fiscally feasible to move the construction of Finnebott and Bennion to construction in 2019, ahead of Kidd Island to avoid letting an entire construction season pass, with no progress, considering the amount of work that needs to be done to the District's infrastructure. Howard indicated that is an option that the Board may want to explore further, after looking into the cash flow and scheduling impact. Hassell agreed, adding that the impact would be minimized, and feasibility improved, if the District is awarded the LSIP grant.

ON THE ROAD

The crew worked on Bellgrove Road clearing brush and cleaning ditches in preparation of the districts first winter maintaining this road.

A couple large diameter culverts were replaced on Senkler Road.

Some windfall trees were cleared from the roadways.

The crew worked on cleaning up the Ford Quarry in preparation for the next crushing. This task is not yet completed.

When the weather allowed, some of the graveled roads received another grading. It is always fortunate for the district and the public when given one more opportunity to prepare the roads for winter.

Scrap Iron from the district facilities was hauled to Spokane for recycle.

Johnson asked why we hauled to Spokane. Howard reported that we ordinarily try to stay in District and in State, but the normal recycler was closed for an extended period of time, and the next closest recycler able to handle the type and quantity of material we were having recycled was in Spokane.

Some Snowplowing, Sanding and De-ice applications were accomplished as determined by the weather.

Some sanding material was hauled to the Worley Yard to be use as needed.

Some roadside delineation was replaced or installed on a few roads as needed.

The Jersey barrier type guardrail was straightened and placed appropriately on Whitla Road.

Vehicle and Equipment Repair

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Unless otherwise noted; repairs and services were accomplished at the Mica Shop.
(ST) Shop truck, (DS) Dealer Service, (W) Worley Shop, (S) Sun Up

Pickups

#20 – Serviced and replaced the oxygen sensor

#80 – Serviced and rotated the tires

Trucks

#105 – Built and installed new tow hooks.

#115 – Rebuilt the back plate on the truck and new tow hooks.

#175 – Finished mounting the sander body and the snowplow mount.

#185 – Installed new batteries and cables, replaced the rear brakes, starter and alternator.

#220 – Repaired a step.

#240 – Serviced.

#255 – Serviced and prepared for service.

Graders

#340 – Serviced in Worley shop.

Dozers

#360 – Installed new batteries.

Loaders

#415 – Replaced the fuel gauge and back-up alarm.

#450 – Serviced.

Excavator

#497 – Put a thrown track back on and replaced the air cleaner box.

Brusher/Mower Tractors

#585 – Replaced the window in the right side door.

#595 – Replaced the window and hinges in the right side door.

Misc.

Newly purchased used grizzly – Made minor repairs.

Planned work for this coming Month

- Winter Maintenance: plowing snow, sanding, de-icing, etc.
- Roadside brush cutting as weather allows.

Winter Public Service Announcement

Before the Board is a final statement for the cost of the Winter Public Service Announcement. The District's portion of the balance came to approximately \$2000. These announcements are intended to remind drivers to be particularly alert and cautious during winter driving conditions.

Miller MOVED to approve the expenditure of approximately 2000 for winter public service announcements. Johnson SECONDED. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Discussion of IAHD Convention

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Mangan commented that he felt that the technical portions of the convention were very well put together this year. Howard commented that he attended a meeting in regards to when you do and don't pay use tax and found the information very beneficial. Mangan also wanted to make sure it was officially noted in the minutes, that for the first time ever, the convention designated a clerk of the year, and our own Carol Richel was given the award.

Bills presented for approval

Miller MOVED that the bills be approved as presented on the A/P check register and the payroll check register. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

Annual Party December 24, 2018 at 11:00 AM.

District's next regular meeting is scheduled for Wednesday December 12, 2018.

KMPO is scheduled for Thursday, December 13, 2018.

Commissioner Comments

Mangan mentioned that he read an article in the Sunday newspaper in which Governor Otter stated that one of his regrets was not giving more funding to roads and bridges during his time in office. KMPO estimates that the population of Kootenai County will double by 2040.

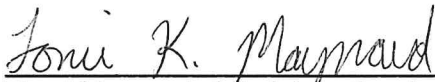
Executive Session

None.

Adjournment

Mangan adjourned the meeting at 10:09 a.m.

RESPECTFULLY SUBMITTED BY:

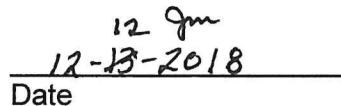


Tomi Maynard, Administrative Assistant

APPROVED BY:



James Mangan, Chairman


Date