

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
MAY 30, 2018
9:00 A.M.**

MINUTES

Chairman James Mangan called the meeting to order at 9:00 a.m. with Commissioner Corinne Johnson present and Commissioner George Miller appearing by phone. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, Administrative Assistant Tomi Maynard and

Louie Quiring, Ford Road
Angelo Vitale, Cd'A Tribe

Sandra Raskell, Cd'A Tribe
Stephanie Hallock, Cd'A Tribe

Approval of Agenda

James Mangan MOVED to approve the agenda as presented. Corinne Johnson SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Chairman James Mangan asked if any Board member had a conflict of interest with any item on the agenda. Commissioners Corinne Johnson, James Mangan, and George Miller all indicated no conflicts.

Approval of Minutes

Mangan MOVED to approve the minutes of the May 9, 2018 regular meeting. Johnson SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

None.

Old Business

Louie Quiring- Ford Road request for Abandonment

Louie Quiring owns property in Ford, ID on Ford Road. Quiring, in cooperation with the Coeur d'Alene Tribe, would like to have a pond put on his property to catch silt run off and improve the fish habitat in Lake Creek. Current documents indicate that there are 2 separate district owned Rights-of-Way in the area of the proposed pond. Quiring is requesting that the Board abandon or vacate a portion of roadway to allow this pond to be placed. Howard illustrated on an aerial photo the location of the proposed pond in respect to 2 public Rights-of-Way. Johnson questioned if abandoning or vacating the unused ROW would in any way impact the public or the flow of traffic. Howard and Quiring both indicated it would not. Angelo Vitale commented that the tribe is helping to accomplish this project as well as some reforestation on Quiring's property in the interest of sediment abatement for the fishery.

The Board indicated that a survey would need to be conducted to confirm that there are 2 rights-of-way present. If the survey confirms the presence of 2 rights-of-way, a public hearing would have to be held to obtain any public opinion on the potential abandonment or vacation. Mangan stated that as long as there doesn't appear to be any logistical issues, or public opposition involved with further developing the remaining right-of-way, the board would not be opposed to the abandonment or vacation. Mangan and Johnson will visit the proposed pond site following today's meeting.

Harmon's Third Addition- Plat for signature

A plat was provided for signature, simply changing the status of one lot from, retained for the sewer board, to buildable.

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Mangan MOVED to sign the plat. Johnson SECONDED the motion. The motion PASSED UNANIMOUSLY.

Mangan signed the plat.

Finnebott Bennion & Sun-Up intersections- Status Report

Howard reported that per previous agreement by the board, a contract has been signed with a Right-of-Way acquisition specialist.

Koth/Kioth Road- Status Report

Area residents have indicated to Howard that the surveyors were on site, but final report of completion has not been received by the District. Howard requests that as soon as confirmation is received, the Board schedule a visit to the site to further evaluate before brushing begins.

Ritz Ranch- Status Report

Ritz Ranch is an intended 3 lot subdivision, located near Loff's Bay Road, proposed by Mark Ritzenthaler. No further updates at this time.

Russu Addition- Status Report

Howard reported that he has provided the preliminary dollar amounts to the property owners, that would be owed to the district in the event of abandonment. They have not decided if they wish to move forward in the process as of today's meeting.

NEW BUSINESS

Staff Report by Supervisor Kevin Howard

ON THE ROAD

This month the crew continued to add gravel to local roads where needed. Additional grading to blend in the gravel was done in preparation of the continued application of Magnesium-Chloride (mag).

The application of Magnesium-Chloride as a road stabilizer will wrap up next week. Plummer-Gateway Highway District assisted WHD with a water truck and operator while mag was being applied at the south end of the district.

The road shoulder was repaired on Loffs Bay Road where there was a minor slide that occurred a few years ago. The trucking of the material and traffic control was hired out in order that the mag application process not be interrupted or slowed by splitting the crew.



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Education: Dustin, Clint, Kurt, Ed, Carol and I attended a PRIMA (Risk Management) class in Moscow. Crewmen attended a Flagging certification class and a few went to a Conflict Resolution class. These classes complete the T2 Road Masters requirements for Dwight (Spark) Avery, Kelly Bailey and Rick Gilbert.

Vehicle and Equipment Repair

Unless otherwise noted; repairs and services were accomplished at the Mica Shop.
(ST) Shop truck, (DS) Dealer Service, (W) Worley Shop, (S) Sun Up

Pickups

#85 – Serviced replaced the rear brake pads and rotated the tires.

Trucks

#120 – Continued construction of paint truck.

#205 – Repaired the tailgate control wiring.

#220 – Replaced leaking water valves and rebuilt the mag pump.

#255 – Had the tank repaired and hatch covers built at Terry's Tank Center.

#260 – Brake light switch recall. (DS)

#265 – Brake light switch recall. (DS)

#270 – Brake light switch recall. (DS)

#275 – Replaced the engine cooling fan. (Worley)

#280 – Replaced the air compressor at Freeburg's Sales

#270 – Serviced.

Road Graders

#300 – Serviced, shimmed the moldboard. (W)

#315 – Replaced the ignition switch and fan control (ST) Replaced air hoses, throttle cable and serviced. (M)

#355 – Serviced. (W)

Misc. Equipment

#760 – Replaced the pump housing and seal.

#805 – Installed rebuilt hydraulic pumps and motors, flushed hyd. system, serviced, repairs auger switch.

#820 – Serviced, replace auger bearings, replaced switches.

Planned work for this coming Month

- Replace Culverts.
- Hot Mix asphalt patching of paved roads.

Bills presented for approval, and Discussion of Finances

Miller MOVED that the bills be approved as presented on the check registers. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

IAHD meeting tomorrow, May 31 at 11:30 AM at the Coeur d'Alene Inn.

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The district's next regular meeting will be June 13.

Commissioner Comments

Mangan stated that the board would set a date for the July budget workshop at the next regular meeting.

Executive Session

Citing Idaho Code 74-206(b) Chairman Mangan MOVED that the Board enter into executive session at 9:51 a.m.

Maynard called the roll with the commissioners voting as follows: Commissioner Johnson, aye; Chairman Mangan, aye; Commissioner Miller, aye.

The purpose of the Executive session was to discuss a personnel matter. Kevin Howard, and Dustin Howe were asked to stay for testimony.

Reconvened regular meeting at 10:00 AM with no motions made coming out of executive session.

Adjournment

Chairman Mangan adjourned the meeting at 10:01 AM.

RESPECTFULLY SUBMITTED BY:

Tomi Maynard

Tomi Maynard, Administrative Assistant

APPROVED BY:

James Mangan

James Mangan, Chairman

June 13, 2018

Date