

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING**

May 29, 2024

9:00 A.M.

MINUTES

Commissioner Phil Cooper called the meeting to order at 9 a.m. with Commissioner George Miller and Commissioner Corinne Johnson present. Also present were Director Kevin Howard, Deputy Director Dustin Howe, Clerk Charyl Ragan, and Deputy Clerk Jennifer Weeks.
Guests: Steven Young

Approval of Agenda

Miller moved to approve the agenda as presented. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

Conflicts of Interest on the Agenda

Cooper asked if any board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller, and Phil Cooper each indicated no conflicts.

Approval of Minutes

Miller moved to approve the minutes of the May 8, 2024, regular meeting. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

Public Comments and Guest Introduction

Steve Young

Old Business

Koth Road

No new information this month.

Rockford/Loffs Intersection

The bid has been awarded to Selland Construction. Final documents for ROW acquisition are being completed, the project is moving forward.

Kidd Island Project-ROW Acquisition

ROW acquisitions in progress.

Greensferry Guardrail

Construction is slated for 2025.

Idaho Rd, Viewers Report-Right -of-way

Request for public records was made and the district is gathering the documents.

Cougar Gulch project

The engineer is on submittal #6, working on the traffic control plan, surveying etc., construction to begin soon.

New Business

Audit Proposal costs.

The clerk received two bids for the 2024 fiscal year audit, Scott Hoover, CPA, \$10,000. Magnuson McHugh and Daugherty, \$12,500. Miller moved to hire Scott Hoover to do the 2024 fiscal year audit. Johnson seconded. Cooper concurred. The motion passed unanimously.

District Policy on Participation for radar speed signs.

The board discussed pros and cons of permanent or mobile radar signs and the district vs residents paying for and maintaining the signs. Discussion to continue, the board asked the director to work on a resolution to present at the next board meeting for consideration.

IAHD Convention 11/11/2024-11/14/2024- conflicts with 11/12/2024 Board meeting.

Johnson moved to cancel the 11/12/2024 meeting and have only one meeting on 11/27/2024 for November. Miller seconded. Cooper concurred. The motion passed unanimously.

Work Progress Report

On The Road

The crew finished the mag-chloride road stabilization this month.

Shoulder repair was accomplished on Cottonwood Road. The damage was caused during spring runoff.

Tim, Randy, and Todd were recognized by LHTAC for their completion of the Road Master's program.

A dump truck spilled drain rock down a lengthy portion of Cougar Gulch. The crew swept up the mess promptly. Dustin located the driver and spoke with him.

Some crewmen cleaned up tree debris from the office area for mowing. The grass was later mowed.

The crew received instructions on the use of the new asphalt paver while using the district office driveway as the testing area. A roller was offered for demonstration while paving the office driveway.

The participation project section of Loffs Bay Road was prepped for and received the first application of HFE-150 asphalt and gravel. One more coat of HFE-150 and one of CRS2-P will be applied in the next few weeks.

Planned work for this coming Month.

Asphalt road patching, Prepare roads to be sealed (clean, repair, etc.), Installing an overflow culvert on Elder Rd.

In The Shops

Deputy Director Dustin Howe has prepared a shop report for the board.

Accounts payable register presented for approval.

Miller moved that the bills be approved as presented. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

Upcoming Meetings

June 12, 2024, WHD Board meeting 9 am
June 13, 2024, KMPO 1:30 pm.
June 26, 2024, WHD Board meeting 9 am

Commissioner Comments

none

Adjournment

Citing no further business, Miller moved to adjourn the meeting at 10:04 a.m. Johnson seconded the motion. Cooper concurred. The motion passed unanimously. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:

Jennifer Weeks
Jennifer Weeks, Deputy Clerk

5-30-2024
Date

APPROVED BY:

Phil Cooper
Phil Cooper, Chair

6/12/2024
Date