

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**MAY 27, 2020**  
**9:00 A.M.**

**MINUTES**

Chair Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner George Miller present and Commissioner Cooper present via Zoom. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, District Clerk/Treasurer Carol Richel, Deputy Clerk Tomi Maynard and:

Angela Comstock, JUB

*Some participants utilized Zoom to attend the meeting. Any participants who participated but did not identify themselves will not be listed.*

**Approval of Agenda**

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Conflicts of Interest on the Agenda**

Johnson asked if any board member had a conflict of interest with any item on the agenda. Commissioners Corinne Johnson, Phil Cooper, and George Miller all indicated no conflicts.

**Approval of Minutes**

Miller MOVED to approve the minutes of the May 13, 2020 regular meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Public Comments and Guest Introductions**

None.

**Old Business**

**Koth/Kioth Road**

The District has received a couple of status inquiries from property owners who would like to start spring work on their properties. No other updates on this item.

**Wellers Black Rock Park, Public Right-of-Way**

No updates on this item.

**The Club at Rock Creek, Loffs Bay Road discussion**

The developers design was received by the district and forwarded to JUB for their comments. Those comments are being reviewed by the developers engineer. Construction is expected to move forward soon.

**Tosi Estates**

Tosi Estates has been approved by the Board, pending receipt of their Payment in Lieu of Construction (PILC) fee. The developer may be requesting a payment plan on the PILC fee but has not made a final decision that Staff is aware of.

**Kidd Island Road Project**

The CE&I contract has been fully implemented with JUB. However, Alta, the firm ensuring proper handling of the creek realignment, did not have everything in place to be included as a subcontractor. LHTAC made the decision, in an effort to reduce delays on the project, to move forward with the JUB

contract, and draw up a supplemental contract to bring Alta fully on board once they had finalized everything necessary. That supplemental agreement is being drawn up and will need to be signed when it becomes available. JUB is requesting that the Board consider passing a motion to allow the chairman to sign as soon as the document is available.

Miller MOVED to approve the Chairman signing the supplemental agreement for Alta services when it becomes available. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**New Business**  
**Work Progress Report**  
**ON THE ROAD**

The Mica Quarry site to receive the waste materials from the Kidd Island Road project to be constructed this summer has been completed. The site is ready to accommodate the project.

The last of the Magnesium-Chloride (mag) for road stabilization has been applied.

Windstorms caused for a call out from the sheriff's department and later cleanup by the crew.

The crew began mowing the roadsides. This helps create better sight distance at intersections as well as widening the field of view for early detection of roadside animals at night.

During periods of heavy rain, the crew cleaned the cabs of equipment and vehicles.

Some ditch work and culvert maintenance that could be accomplished in spring conditions was accomplished.

Sign maintenance continued this month: i.e. replacement of signs, bolts and straightening of posts as needed.

The roadside berms of winter sanding material were removed. This task was the final task in cleaning up the material.

The road crew have been working on social distancing and sanitary practices due to the COVID-19 outbreak. Office staff have been working from home, only coming to the office when certain tasks dictate that it is needed.

**Planned work for this coming Month**

- Asphalt road patching.
- Roadside Mowing
- Prepare Rockford Bay Road graveled portion for paving.

**Bills presented for approval**

Miller MOVED that the bills be approved as presented on the A/P check register and the payroll check register. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

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**Upcoming Meetings**

WHD Regular Meeting June 10, 2020 9:00 am.

**Commissioner Comments**

None.

**Executive Session**

None.

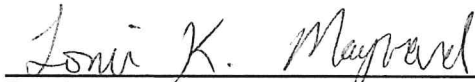
**Workshop – Subdivisions**

Kootenai County has made changes to their Subdivision Ordinance. WHD recently passed and implemented an Access Management Policy. Howard outlined the potential changes that these updates will require within the District's approach permitting procedures. The Board will decide on procedural changes based on these updates at the next meeting.

**Adjournment**

Citing no further business, Miller MOVED to adjourn the meeting at 9:48 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:

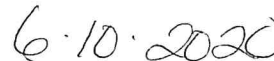


Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chair



Date