

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
MAY 12, 2021  
9:00 A.M.**

**MINUTES**

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioners George Miller and Phil Cooper present. Also present were Supervisor Kevin Howard; District Clerk/Treasurer Carol Richel; Deputy Clerk Tomi Maynard; and:

Matt Drechsel, Drechsel Rd            Jay Hassell, JUB

*Some participants utilized Zoom to attend the meeting. Any participants who attended electronically and did not identify themselves will not be listed.*

**APPROVAL OF AGENDA**

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**CONFLICTS OF INTEREST ON AGENDA**

Chairman Corinne Johnson asked if any Board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller, and Phil Cooper each indicated no conflicts.

**APPROVAL OF MINUTES**

Miller MOVED to approve the minutes of the April 28, 2021 regular meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**PUBLIC COMMENTS AND GUEST INTRODUCTIONS**

None.

**Priority items for attendees from New Business**

**Matt Drechsel, Request to place a sign in the ROW**

Matt Drechsel lives on Drechsel Road. Drechsel is in attendance to ask the Board for approval to place signs in the Right of Way at or near the intersection to deter people from trying to travel Missile Base Road in wet or snowy conditions. Missile Base Road is only paved for a very short distance, and is considered a summer use, farm to market road. People regularly get stuck on the unpaved portion of this road when they are directed, generally by GPS, to take this road. There were several options discussed, from signage to an unlocked gate, but each option requires further investigation as to effectiveness and legalities.

Miller MOVED to direct staff to work with Drechsel to resolve the issue of people getting stuck, without infringing on the public's right to use the ROW. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Old Business**

**Kootenai County Community Development**

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:  
The project has begun another phase of construction within its property. This will include a section of roadway that is required to be built to district standards per Kootenai County Community Development. As such, the district has entered into a Professional Service Agreement with JUB engineers to perform the necessary reviews, inspections, and testing, etcetera to ensure the requirement is met. No additional information this month.
2. Jaeger and King, Minor Subdivision, MIN19-0063:  
Recap: the financial responsibilities to the district have yet to be met. Once the responsibilities have been met, the district can sign the plat when presented. No additional information this month.
3. Section Twenty One Acres, Minor Subdivision:  
Representatives for the developer are here today to request a waiver to the In Lieu of Construction Fee to be applied to Conkling Road. No additional information this month.
4. Axis Cove 1<sup>st</sup> Addition, Minor Subdivision:  
This Minor Subdivision is proposed in the area of Hull Loop and would potentially gain access via Newton's Way, a private road. The district has yet to receive the Review Fee Deposit. Therefore, the review has yet to begin. No additional information this month.
5. Raynor Farms First Addition, Minor Subdivision:  
This proposed minor subdivision is adjacent to Hamaker Road. A review has been sent to the developer. The district is anticipating a corrected proposed plat for further review. Staff will forward the comments to Kootenai County Community Development.
6. Ranch at Cougar Creek, Minor Subdivision:  
The Review Fee deposit has been paid and is currently out for review.
7. Farup Estates Minor Subdivision:  
The Review Fee Deposit has been received. Comments have been sent to Kootenai County Community Development.
8. Rocky Point Reserve, Minor Subdivision:  
This proposed subdivision is accessed by way of Loffs Bay Rd. The Review Fee Deposit has been received. The application is currently out for review.
9. Ferris Landing, Minor Subdivision:  
This proposed subdivision is accessed by way of Loffs Bay Rd. The Review Fee Deposit has been received. The application is currently out for review.
10. Williams Estate, Minor Subdivision:  
The Review Fee Deposit has been received. This is currently under review.

11. Sobecki View Estates, Minor Subdivision:

The Review Fee Deposit has yet to be received. I did meet the owners on site to review possible access for a newly created lot.

**WHD Construction Projects**

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

This project ranked in the ninth position for the STP - Rural Funding. The ranking is for Fiscal Years 2021 – 2027. Sponsors will be notified as funding comes available and by order of ranking. No additional information this month.

2. Kidd Island Road Project: Status Report

On Monday, May 10, 2021 the temporary asphalt was removed. Yesterday the roadbed was prepared for paving. The road surface portion of the project should be completed by Friday. Spring runoff, deer and other natural causes has killed a large portion of the planted vegetation. LHTAC, JUB, Alta and WHD are working together to towards a repair that will keep the district in compliance with the federal requirements for revegetation.

3. Watson Road Slide:

A hearing for Summary Judgement will be held on July 7, 2021.

4. Hull Loop Project:

J-U-B will provide staking for one of the property owners so that they have a better idea as to the needed right-of-way for the project. No additional information this month.

5. Sun Up, Bennion, Finnebott Intersection Project:

Survey Staking has been placed for the utility companies to begin relocation of their facilities.

6. Watson Bridge Project:

Materials are being compiled in advance of construction.

**WHD Misc. Projects**

1. Koth Road ROW Status:

A hearing will be held on May 27, 2021.

2. Validation of Road #20:

JUB has been completed the survey of the portion East of the intersection of Sunny Slopes Road and Malone Road. No additional information this month.

*Miller inquired when staff would begin work on roughing in a road on this ROW. Howard indicated that the crew would go out after the hay has been harvested from the field that the ROW runs through.*

**NEW BUSINESS**

1. Matt Drechsel, Request to place a sign in the ROW (Action Item)

This item was addressed previously in the meeting.

2. AHDKC Fee Study

The Board decided at the April 28, 2021 meeting not to move forward with any impact fee studies at this time. The only remaining changes proposed by this fee study to be considered are increases on fees assessed by all of the Associated Highway Districts. As such, this item will be discussed further at the May 13th AHDKC meeting.

3. Wellers Black Rock Park  
No updates at this time.

4. Request to Transfer funds from PILC to Special Construction

Richel requests Board approval to move PILC funds from Watson Road and funds from the Watson Bridge designated donation to the Special Construction account to pay the costs being incurred on the Watson Bridge project.

Miller MOVED to move funds from the Watson PILC and Watson Bridge donation accounts to the Special Construction account. Cooper SECONDED the motion. Johnson CONCURRED.

5. Equipment Purchase

The District had additional unexpected income this year. With this income the District will be able to pay off the excavator that was budgeted over the course of a few years and avoid paying interest. Additionally, staff is requesting Board approval to purchase a new street sweeper. The current street sweepers in the District fleet require extensive maintenance to keep them running correctly. This will free up mechanic time and reduce the amount of crew/project downtime that occurs when the brooms are out of service.

Miller MOVED to approve the purchase of a broom from Pape Machinery as theirs was the lowest quote received. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

6. Accounts Payable and Draw check registers for approval

Cooper MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

7. Upcoming Meetings:

WHD Regular Meeting May 26 at 9:00 am  
AHDKC meeting May 13 at 3:30 pm

8. Commissioner Comments:

Johnson requested that Richel summarize the quarterly financial report. After sharing the summary Richel indicated that the District is in overall healthy financial condition.

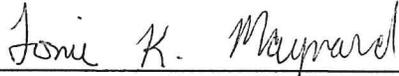
**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

Citing no further business, Miller MOVED to adjourn the meeting at 10:19 a.m. Cooper  
SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

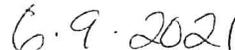
RESPECTFULLY SUBMITTED BY:



\_\_\_\_\_  
Tomi Maynard, Deputy Clerk

APPROVED BY:

  
\_\_\_\_\_  
Corinne Johnson, Chairman

  
\_\_\_\_\_  
Date