

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
MAY 11, 2022
9:00 A.M.**

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner Phil Cooper and Commissioner George Miller present. Also present were Director of Highways Kevin Howard, Deputy Director Dustin Howe; Deputy Clerk Tomi Maynard; and:

Carol Richel, Clerk/Treasurer
Carl Richel, Plummer
Pam Hodaka, Koth Road
Jay Hassell, JUB

Susan Weeks, James, Vernon & Weeks
Mark Koth, Koth Road
Kevin Frederick, Koth Road

APPROVAL OF AGENDA

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

CONFLICTS OF INTEREST ON AGENDA

Corinne Johnson, George Miller and Phil Cooper each indicated no conflicts.

APPROVAL OF MINUTES

Miller MOVED to approve the minutes of the April 27, 2022, Regular Meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

PUBLIC COMMENTS AND GUEST INTRODUCTIONS

Carl Richel, Mark Koth, Pam Hodaka and Kevin Frederick introduced themselves.

Johnson MOVED to enter executive session under Idaho Code 76-204 (1)(b) to discuss a personnel matter. Maynard called the roll with the commissioners voting as follows: Cooper, "aye"; Johnson, "aye"; Miller, "aye". Richel, Richel and Weeks were asked to stay to provide testimony. The board entered executive session at 9:04 a.m.

Johnson reconvened the regular meeting at 9:16 a.m.

Richel and Richel exited at 9:17 a.m.

Koth Road ROW Status

Attorney Susan Weeks gave an update on the status of the Koth Road right-of-way (ROW) arbitration. A hearing is scheduled for June 27, 2022 at 3:00 p.m. Discussion ensued regarding the potential outcomes of that hearing. Weeks also noted that affected property owners have the option of writing amicus curiae briefs to formally support the arguments she is making on behalf of the District. Hodaka, Koth and Frederick exited at 9:24 a.m.

OLD BUSINESS

Kootenai County Community Development

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Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:
Phases 4A and 4B have been reviewed by the district's consultant. The review results have been forwarded to the developers engineer.
2. Ranch at Cougar Creek, MIN20-0057:
Approved. The district has yet to receive the final plat (Mylars) for signature. The "Payment In Lieu of Construction" fee is due prior to the district signing the final plat. No additional information this month.
3. Rocky Point Reserve, MIN20-0088:
Construction and reconstruction of the public right-of-way and private easement will begin soon. The contractor is placing the items needed to prevent erosion this week.
4. Ferris Landing, MIN20-0089:
Construction and reconstruction of the public right-of-way and private easement will begin soon. The contractor is placing the items needed to prevent erosion this week.
5. Misty Vale, MIN21-0098:
This subdivision is proposed off Vogel Road. The district's review has been given to Kootenai County Community Development. No additional information this month.

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report
Field topography work has been completed. The boundary and base map preparation is in progress. A traffic analysis check for stop control for the intersection will be prepare early this year. Design is at 30% completion. No additional information this month.
2. Hull Loop Project:
The property owner in which the district made an offer has sought legal counsel No additional information this month.
3. Sun Up, Bennion, Finnebott Intersection Project:
The soils and weather last year were far less than optimal for seed germination and growth. The contractor and the district will share the cost to replant. If or when necessary, the district will water the subject areas.
4. Solitaire Road:
The agreement has been signed and the financial assistance has been received from the community. This project is tentatively set for next summer. No additional information this month.
5. Mica Creek Bridge:
The district met with JUB engineers to discuss the damages to the end wall and wing walls to the abutment on the south end of the bridge. General ideas for repair discussed but will be narrowed

down once additional data has been collected. I contacted LHTAC regarding possible emergency bridge funding.

6. Greensferry Road & Cougar Gulch:
The draft Scope of Work has been completed. The district has yet to receive it for signature.

WHD Misc. Projects

1. Koth Road ROW Status:
No additional information this month.
2. Swede Bay Road Paving:
Telephone discussions regarding design and topographical limitation has happened. A. drawing has yet to be produced for staff's review. No additional information this month.
3. 2022 Speed Study:
Valhalla Road is the collector road chosen for this year's Speed Study. No additional information this month.

Johnson moved to enter executive session to discuss pending litigation and personnel issues. Howard, Howe, Weeks and Maynard were asked to stay for testimony. Maynard called the roll with the commissioners voting as follows: Cooper, "aye"; Johnson, "aye"; Miller, "aye". Howard, Howe, Maynard and Weeks were asked to stay to provide testimony. The board entered executive session at 9:29 a.m.

Johnson reconvened the regular meeting at 10:10 a.m. Weeks exited at 10:11 a.m.

NEW BUSINESS

1. Cleaning Services
Staff is once again looking for quotes for cleaning services.
2. Greensferry Guardrail Project
The design portion of this project has been moved up from the 2023 fiscal year to the 2022 fiscal. Howard expects to receive an agreement from LHTAC in July.
3. Accounts Payable and Draw check registers for approval
Cooper MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Johnson SECONDED the motion. Miller CONCURRED. The motion PASSED UNANIMOUSLY.
4. Upcoming Meetings:
KMPO - Cancelled
AHDKC- Cancelled
May 24, 2022 1:00 PM IAHD Virtual Budget 101
May 25, 2022 9:00 AM WHD Regular Meeting
May 26, 2022 Time TBD Meadowbrook Community Hall appreciation lunch
5. Commissioner Comments:

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None.

Johnson called for a break at 10:20 a.m.

The regular meeting was reconvened at 10:35 a.m.

Johnson MOVED to enter into executive session to discuss a personnel issue at 10:36 a.m. Maynard called the roll with the commissioners voting as follows: Cooper, "aye"; Johnson, "aye"; Miller, "aye". Howard, Howe and Maynard were asked to stay.

Johnson reconvened the regular meeting at 11:02 a.m.

EXECUTIVE SESSION

None.

ADJOURNMENT

Citing no further business, Miller MOVED to adjourn the meeting at 11:02 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

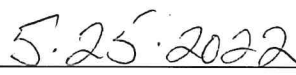


Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chair



Date