

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
MARCH 11, 2020  
9:00 A.M.**

**MINUTES**

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner George Miller and Commissioner Phil Cooper present. Also present were Supervisor Kevin Howard; Assistant Supervisor Dustin Howe; District Clerk/Treasurer Carol Richel; Deputy Clerk Tomi Maynard; and:

Marty Buell, Roadwise  
Jay Hassell, JUB

Kenberly Field, Envirotech

**APPROVAL OF AGENDA**

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**CONFLICTS OF INTEREST ON AGENDA**

Chairman Corinne Johnson asked if any Board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller and Phil Cooper each indicated no conflicts.

**APPROVAL OF MINUTES**

Cooper MOVED to approve the minutes of the February 26, 2020 regular meeting. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**2020 MAGNESIUM CHLORIDE BID OPENING**

Chairman Johnson opened bids to supply magnesium chloride to the District for 2020 as follows:

<i>Bidder</i>	<i>Bid Price</i>	<i>Demurrage</i>			<i>Anticipated Delivery Date</i>
Envirotech Services, Greeley, CO	114.50 /ton	75.00 /day	7	free days	04/01/2020
Roadwise Inc.	112.64 /ton	75.00 /day	7	free days	04/13/2020

Miller MOVED to accept the bid from Roadwise Inc., pending review by the District Supervisor that the bid meets all technical requirements. Cooper SECONDED. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Buell and Field exited at 9:08 A.M.

**PUBLIC COMMENTS**

None.

**Kootenai County Community Development**

[Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.](#)

1. Hager Estates, Minor, Status Report, Loffs Bay Rd.:  
Susan Weeks has begun legal action to settle this matter. [No additional information this month.](#)
2. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:

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I have had a couple telephone conversations with the developing team as they design Phase 3 of Loffs Bay Road. Yet, the design is not ready for the district's review.

3. Black Rock Flats PUD 19-0001U:

Attorney Weeks is currently working on the Road Development Agreement (RDA). The district indicated to Kootenai County Community Development that there is no objection to allowing the development to move forward in the process but that the district's signature on the final plat is contingent upon the completion of the RDA.

4. Tosi Estates, Minor Subdivision:

This is a two-lot subdivision at the intersection of Meadowbrook Loop and Clemetson Road. The district's review is complete. The response to Kootenai County Community Development was that the district's concerns have been met on the plat and the district has no objection to the plat application moving forward. **No additional information this month.**

5. Jaeger and King, Minor Subdivision, MIN19-0063:

This two-lot subdivision is proposed off of Northern Lights Boulevard which is served by Bunn Road. **No additional information this month.**

6. The Ridge at Sun Up Bay, 2<sup>nd</sup> Addition, MIN19-0069:

The aforementioned proposes converting a lot that is set aside for multiple drain fields to a residential lot. **No additional information this month.**

**WHD Construction Projects**

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

Discussion: shall the district try for STP-Rural funding again or shall staff explore other means of funding and/or construction? **No additional information this month.**

2. Kidd Island Road Project: Status Report

I met with a couple property owners last week to discuss the project as it will appear when completed adjacent to their property. I also explained the need for permission to allow the construction equipment to enter a little further onto their private road so that the private road can be blended into the completed work for a smooth surface transition.

*Howard added that the final approval of the environmental re-evaluation for this project has been received. LHTAC will now finalize bid packets to be sent to the Idaho Transportation Department to begin the bid process.*

3. Watson Road Slide:

On-going winter shut down; temporary pumping will continue until the septic system repairs are made in March. In the spring there will be some work to be completed and final quantity adjustments and payment made. **No additional information this month.**

4. Hull Loop Project:

J-U-B will provide staking for one of the property owners so that they have a better idea as to the needed right-of-way for the project. **No additional information this month.**

5. Sun Up, Bennion, Finnebott Intersection Project:

Staff will be finalizing the right-of-way documents, but staff recommends the project be paused until the financial obligation to Kidd Island Road is determined.

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6. Watson Bridge Project:

Hydraulic evaluation is ongoing. The board can expect a summary within the next three months.

**WHD Misc. Projects**

1. Koth Road ROW Status:

Attorney Weeks will be inquiring as to when this case will receive an arbitrator to complete the legal argument.

2. Validation of road #20:

This will be going to the Supreme Court for Oral Argument. Attorney Weeks has informed staff of the Supreme Court date set on April 22<sup>nd</sup> in Moscow, Idaho.

**New Business**

1. Bills Presented for Approval, and Discussion of Finances:

Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

2. Upcoming Meetings:

KMPO March 12, 2020 at 1:30 PM

AHDKC March 19, 2020 at 3:30 PM Lakes Highway District

WHD Regular Meeting Wednesday, March 25, 2020

3. Commissioner Comments:

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

Miller MOVED to adjourn the meeting at 9:28 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

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Tomi Maynard, Deputy Clerk

APPROVED BY:

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Corinne Johnson, Chairman

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Date