

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**JUNE 8, 2022**  
**9:00 A.M.**

**MINUTES**

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner Phil Cooper and Commissioner George Miller present. Also present were Director of Highways Kevin Howard, Deputy Director Dustin Howe; Deputy Clerk Tomi Maynard; and:

Jay Hassell, JUB  
Holly Edwards, Westway Dr  
Tra Selby, Westway Dr

Jim Barton, Westway Dr  
Tarie Zimmerman, Westway Dr

**APPROVAL OF AGENDA**

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**CONFLICTS OF INTEREST ON AGENDA**

Corinne Johnson commented that she would recuse herself from any discussion regarding Swede Bay Road. George Miller and Phil Cooper each indicated no conflicts.

**APPROVAL OF MINUTES**

Miller MOVED to approve the minutes of the May 25, 2022, Regular Meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Moment of silence in honor of Carol Richel**

Johnson requested that a moment of silence be taken in honor of Carol Richel. Richel, who passed away June 7<sup>th</sup>, served as District Clerk/Treasurer for 15 years. Johnson commented that Richel would be deeply missed.

**PUBLIC COMMENTS AND GUEST INTRODUCTIONS**

Jim Barton, Holly Edwards, Tarie Zimmerman and Tra Selby were in attendance to share concerns with the Board regarding a trailer that appears to be encroaching on the Right-of-Way known as Westway drive. Each resident shared different concerns with the location of the 5<sup>th</sup> wheel. Johnson let them know that the Board was unable to act today because this item was not included on the agenda for today's meeting as required by Idaho Code. Johnson directed staff to include this issue on the agenda for the June 29, 2022 regular meeting.

Barton, Edwards, Zimmerman and Selby exited at 9:22 a.m.

**OLD BUSINESS**

**Kootenai County Community Development**

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:

Phases 4A and 4B have been reviewed by the district's consultant. The review results have been forwarded to the developers engineer.

2. Ranch at Cougar Creek, MIN20-0057:  
Approved. The district has yet to receive the final plat (Mylars) for signature. The "Payment In Lieu of Construction" fee is due prior to the district signing the final plat. No additional information this month.
3. Rocky Point Reserve, MIN20-0088:  
Construction and reconstruction of the public right-of-way and private easement will begin soon. The contractor is placing the items needed to prevent erosion this week.
4. Ferris Landing, MIN20-0089:  
Construction and reconstruction of the public right-of-way and private easement will begin soon. The contractor is placing the items needed to prevent erosion this week.
5. Misty Vale, MIN21-0098:  
This subdivision is proposed off Vogel Road. The district's review has been given to Kootenai County Community Development. No additional information this month.

#### **WHD Construction Projects**

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report  
Field topography work has been completed. The boundary and base map preparation is in progress. A traffic analysis check for stop control for the intersection will be prepare early this year. Design is at 30% completion. No additional information this month.

*Hassell illustrated the potential changes to the alignment that was originally proposed for this intersection. He stated that JUB would be preparing a more thorough explanation of the situation to be presented at a later date.*

2. Hull Loop Project:  
The property owner in which the district made an offer has sought legal counsel No additional information this month.
3. Sun Up, Bennion, Finnebott Intersection Project:  
The soils and weather last year were far less than optimal for seed germination and growth. The contractor and the district will share the cost to replant. If or when necessary, the district will water the subject areas.
4. Solitaire Road:  
The agreement has been signed and the financial assistance has been received from the community. This project is tentatively set for next summer. No additional information this month.
5. Mica Creek Bridge:  
The district met with JUB engineers to discuss the damages to the end wall and wing walls to the abutment on the south end of the bridge. General ideas for repair discussed but will be narrowed

down once additional data has been collected. I contacted LHTAC regarding possible emergency bridge funding.

6. Greensferry Road & Cougar Gulch:  
The draft Scope of Work has been completed. The district has yet to receive it for signature.

**WHD Misc. Projects**

1. Koth Road ROW Status:  
No additional information this month.
2. Swede Bay Road Paving:  
Telephone discussions regarding design and topographical limitation has happened. A. drawing has yet to be produced for staff's review. No additional information this month.
3. 2022 Speed Study:  
Valhalla Road is the collector road chosen for this year's Speed Study. No additional information this month.

**NEW BUSINESS**

1. Accounts Payable and Draw check registers for approval  
Cooper MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Johnson SECONDED the motion. Miller CONCURRED. The motion PASSED UNANIMOUSLY.
2. Upcoming Meetings:  
June 27, Koth Road hearing with Judge Christiansen.  
June 28, 8:00 a.m. KCATT.  
June 29, 2022 9:00 a.m. WHD regular meeting.  
July 13, 2022 9 :00 a.m. WHD regular meeting.
3. Commissioner Comments:  
None.

**EXECUTIVE SESSION**

Johnson motioned to enter executive session to discuss a personnel matter under Idaho code 74-206 at 9:47 a.m. Maynard took the roll with the commissioners voting as follows: Commissioner Cooper, "aye"; Commissioner Johnson, "aye"; Commissioner Miller, "aye". Johnson requested that Howard, Howe and Maynard stay for executive session. The Board entered in to executive session at 9:48 a.m.

Johnson reconvened the regular meeting at 10:22 a.m.

**ADJOURNMENT**

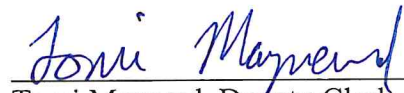
Citing no further business, Miller MOVED to adjourn the meeting at 10:23 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

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Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chair

6.29.2022  
Date