

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
June 12, 2024
9:00 A.M.**

MINUTES

Commissioner Phil Cooper called the meeting to order at 9 a.m. with Commissioner George Miller present and Commissioner Corinne Johnson present. Also, present were Director of Highways Kevin Howard, Deputy Director, Dustin Howe, Clerk Charyl Ragan, and Deputy Clerk Jennifer Weeks.

Guests: William Cochran, Jay Hassel

APPROVAL OF AGENDA

Miller moved to approve the agenda; Johnson seconded. Cooper concurred. The motion passed unanimously.

CONFLICTS OF INTEREST ON AGENDA

Phil Cooper, Corinne Johnson, and George Miller each indicated no conflicts of interest with any item on the agenda.

APPROVAL OF MINUTES

Miller moved to approve the minutes of the May 29, 2024 meeting; Johnson seconded. Cooper concurred. The motion passed unanimously.

PUBLIC COMMENTS AND GUEST INTRODUCTIONS

William Cochran here to discuss illumination on Hwy 95 and Quaking Aspen.

OLD BUSINESS

Kootenai County Community Development

Farup Estates MIN 20-0099, minor subdivision:

An Order of Decision was written on Mar 1, 2024, granting the proposed subdivision subject to certain conditions. Noted in the conditions along is that they meet the requirements of Worley Highway Districts as per the district's review. The Order of Decision is awaiting the signature of approval from Panhandle Health.

CDA National Reserve, Major Subdivision:

No additional information this month.

WHD Construction Projects

Rockford Box Culvert:

Kevin Howard had a discussion last week with Braiden Markham at JUB, regarding constructability and access needs. Easement limits are being further defined. JUB is also working on the environmental permits.

Rockford Bay Road/Loffs Bay Road (W) Intersection:

Right-of-way acquisition is complete. The bid was awarded, and it is estimated that the Notice To Proceed will be going out to the contractor in July. A preconstruction conference is scheduled for June 18th.

Greensferry Guardrail, Key No. 23285:

The final design is in review by LHTAC and WHD.

Loffs Bay Road Participation Project (Cost Share Paving):

The Bituminous Surface Treatment (BST) is in process. This is the district's preferred method of paving when changing surface types. Two applications of High Float have been applied and the final chip seal will be applied at the end of June or early July, weather permitting.

Kidd Island Road (Phase II):

No additional information this month.

Cougar Gulch Road:

The survey staking is complete. The contractor has been providing submittals for material sources, traffic plan, erosion control, etc., to Ruen Yeager as required. The installation of traffic control signage and erosion control measures are in process.

WHD Misc. Projects

Koth Road ROW Status:

Executive session to share attorney information.

CDA Tribe, Lake Creek Project:

The CDA Tribe Fisheries has been working with JUB to determine culvert size for flow requirements to protect the district's roadway from flooding which in turn protects fish habitat. Materials are in the process of being ordered and will be staged at the district's Sun Up yard. WHD installed the overflow pipe across Elder Road yesterday. The larger projects will begin during low-flow periods this fall.

NEW BUSINESS

1. Overhead streetlight at Quaking Aspen & Hwy 95

William Cochran came to discuss the illumination on Hwy 95 and Quaking Aspen. He suggested that another light be installed for safety, indicating it is difficult to see where to turn, especially when the roadway is snowy. The director indicated that when the development was put in, ITD and the developer worked on the design. The HO Association currently pays for all cost and maintenance. Johnson asked William, "What are you asking of the district?" He stated that he is suggesting more illumination for safety. The director and commissioners advised William to get in contact with his HOA to see what they might do as well as ITD as Hwy 95 is not within the jurisdiction of Worley Highway District.

2. Resolution 2024-04 Road sign policy

Cooper moved to approve the resolution. Miller seconded. Johnson concurred. The motion passed unanimously.

Jennifer called roll, Johnson aye, Cooper aye, Miller aye.

*see attached resolution 2024-04.

3. Accounts Payable

Miller moved that the bills be approved as presented on the A/P register. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

4. Upcoming Meetings:

June 13, 2024 KMPO 1:30 pm

June 26, 2024 WHD Board meeting 9 am

July 10, 2024 WHD Board Meeting 9 am

5. Commissioner Comments:

Johnson and Cooper Thanked Kevin for preparing the resolution for the radar speed signs.

Cooper Thanked Dustin for putting the reader board on Cougar Gulch and information on the website to inform the public.

Miller moved to go into Executive session for Pending Litigation, Idaho code 74-206 (I) (F) at 9:45 am. Johnson seconded. Cooper concurred. The motion passed unanimously.

Jennifer called roll, Johnson, aye, Miller, aye, Cooper aye.


The regular meeting resumed at 9:50 am.

No motions were made from discussion in Executive Session.

ADJOURNMENT


Citing no further business, Miller moved to adjourn the meeting at 9:51 a.m. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

RESPECTFULLY SUBMITTED:




Jennifer Weeks, Deputy Clerk

APPROVED BY:



Phil Cooper, Chair



Date

RESOLUTION 2024-04

A resolution establishing policy regarding the use of radar speed signs.

WHEREAS, pursuant to Idaho Code § 40-1309 through 40-1311, the Worley Highway District Board of Commissioners has exclusive general supervisory authority over all public highways, public streets and public rights-of-way under its jurisdiction, with full power to pass resolutions to establish policy; and

WHEREAS, the district has received inquiries as to the placement of radar speed signs, which include either flashing sign rings or driver feedback signs,

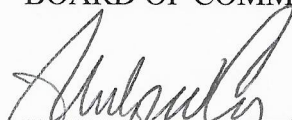
WHEREAS, Worley Highway District strives to provide quality and cost-effective highway system, which is a safe means for the movement of people and products throughout the highway system; and

NOW THEREFORE, BE IT RESOLVED as follows:

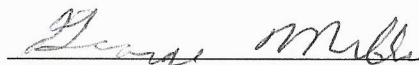
- The criteria to be used for allowance of a radar speed sign meet the **FHWA *Guidance for Radar Sign Deployments (current at the time of consideration)***.
- The district's requirement of a "radar speed sign" shall be a radar activated flashing sign ring.
- A request for "feedback" sign(s) displaying the vehicle's speed is made, shall be purchased by the petitioner.

Dated this 12 day of June, 2024.

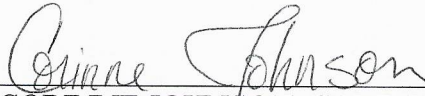
WORLEY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS



PHIL COOPER, CHAIRMAN



GEORGE MILLER, COMMISSIONER


CORINNE JOHNSON, COMMISSIONER

ATTEST: 
JENNIFER WEEKS, DEPUTY CLERK