

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
JUNE 10, 2020
9:00 A.M.**

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner George Miller and Commissioner Phil Cooper present. Also present were Supervisor Kevin Howard; Assistant Supervisor Dustin Howe; District Clerk/Treasurer Carol Richel; Deputy Clerk Tomi Maynard; and:

Jay Hassell, JUB

Some participants utilized Zoom to attend the meeting. Any participants who attended electronically and did not identify themselves will not be listed.

APPROVAL OF AGENDA

Cooper MOVED to approve the agenda as presented. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

CONFLICTS OF INTEREST ON AGENDA

Chairman Corinne Johnson asked if any Board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller and Phil Cooper each indicated no conflicts.

APPROVAL OF MINUTES

Miller MOVED to approve the minutes of the May 18, 2020 special meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Miller MOVED to approve the minutes of the May 27, 2020 regular meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

PUBLIC COMMENTS

None.

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. Hager Estates, Minor, Status Report, Loffs Bay Rd.:
Susan Weeks has begun legal action to settle this matter. No additional information this month.
2. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:
In front of the board today is the plans set for the reconstruction of Loffs Bay Road Phase III adjacent to the subdivision. The plans have been reviewed by engineering and staff with a recommendation of acceptance by the board and signature.

Miller MOVED to sign the construction plans for Loffs Bay Road phase III as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

3. Tosi Estates, Minor Subdivision:
The last time this came before the board, the design and right-of-way criteria had been met but the financial responsibilities had not. At this time, all financial responsibilities to the district have been met and the final plat has been signed. This task is complete.

4. Jaeger and King, Minor Subdivision, MIN19-0063:
This two-lot subdivision is proposed off of Northern Lights Boulevard which is served by Bunn Road. No additional information this month.
5. The Ridge at Sun Up Bay, 2nd Addition, MIN19-0069:
The aforementioned proposes converting a lot that is set aside for multiple drainfields to a residential lot. The last time this came before the board, the board approved a motion to waive the PILC's and approve the application. The plat has not yet been presented to the district for signature.

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report
This project ranked in the ninth position for the STP - Rural Funding. The ranking is for Fiscal Years 2021 – 2027. Sponsors will be notified as funding comes available and by order of ranking. No additional information this month.
2. Kidd Island Road Project: Status Report
A preconstruction meeting was held June 3rd. The contractors survey crew began lay-out of the job on June 9th. A meeting with the contractor, engineering and WHD supervision will be held this afternoon to discuss a single point concern of the project.
3. Watson Road Slide:
This project is currently held up due to potential litigation. Engineering is adjusting some of the plan details due to the additional hillside failure during construction. The project will resume when given direction from legal staff.
4. Hull Loop Project:
J-U-B will provide staking for one of the property owners so that they have a better idea as to the needed right-of-way for the project. No additional information this month.
5. Sun Up, Bennion, Finnebott Intersection Project:
Funding of \$100k to assist in construction of this project has been awarded to WHD for use in FY2021. All right-of-way acquisition parcels have been obtained and recorded. With the board's approval and direction, this project is ready for the preparation of bid documents.

Miller MOVED to go to bid on this project. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.
6. Watson Bridge Project:
The hydraulic evaluation has been completed. JUB is now working on optional design concepts and the cost estimates for each design.

WHD Misc. Projects

1. Koth Road ROW Status:

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Attorney Weeks will be inquiring as to when this case will receive an arbitrator to complete the legal argument. No additional information this month.

2. Validation of road #20:

The case will be determined through review of the briefs. Oral argument will not be heard. No additional information this month.

New Business

1. Subdivisions

Staff requested that the Board provide direction on how they would like negotiations handled in the case of minor subdivisions that do not front District owned rights-of-way (ROW).

Miller MOVED that all ROW concerns for minor subdivisions should be negotiated directly with the developers. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

2. Sandy Young – Property Development

Young did not attend. This item will likely be placed back on the agenda in the future.

3. Employee Breakfast

After a brief discussion, the Board directed staff to schedule the annual employee breakfast for October 1, 2020 at 7:00 AM.

4. Bills Presented for Approval, and Discussion of Finances:

Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

5. Upcoming Meetings:

WHD Regular Meeting Wednesday, June 24, 2020 9:00 a.m.

6. Commissioner Comments:

None.

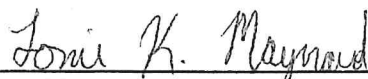
EXECUTIVE SESSION

None.

ADJOURNMENT


Miller MOVED to adjourn the meeting at 9:27 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

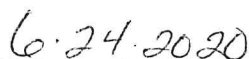


Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chairman



Date