

WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
JULY 13, 2022
9:00 A.M.

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner Phil Cooper and Commissioner George Miller present. Also present were Director of Highways Kevin Howard, Deputy Director Dustin Howe; Deputy Clerk Tomi Maynard; and:

Angela Comstock, JUB

Kevin Frederick, Koth Rd

APPROVAL OF AGENDA

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

CONFLICTS OF INTEREST ON AGENDA

Corinne Johnson commented that she would recuse herself from any discussion regarding Swede Bay Road. George Miller and Phil Cooper each indicated no conflicts.

APPROVAL OF MINUTES

Miller MOVED to approve the minutes of the June 29, 2022, Regular Meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

PUBLIC COMMENTS AND GUEST INTRODUCTIONS

Kevin Frederick introduced himself.

Koth Road

Frederick asked for an explanation of what took place at the Koth Road hearing. Howard advised him to contact District counsel Susan Weeks for an update. Frederick exited at 9:12 a.m.

OLD BUSINESS

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:
Construction and inspections continue. The district received a request to add concrete curbs to the roadway. The curbs follow district standards as depicted in the Standards for the Associated Highway Districts.
2. Ranch at Cougar Creek, MIN20-0057:
Approved. The district has yet to receive the final plat (Mylars) for signature. The "Payment In Lieu of Construction" fee is due prior to the district signing the final plat.
No additional information this month.
3. Rocky Point Reserve, MIN20-0088:
Construction is in progress. I have visited the site in its early stage of clearing and grubbing of the organic materials. No additional information this month.

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4. Ferris Landing, MIN20-0089:

Construction is in progress. I have visited the site in its early stage of clearing and grubbing of the organic materials. **No additional information this month.**

5. Misty Vale, MIN21-0098:

This subdivision is proposed off Vogel Road. The district's review has been given to Kootenai County Community Development. **No additional information this month.**

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

Jay Hassell, P.E., JUB Engineers is here today to present a couple of iterations of the proposed project. Staff and JUB will be seeking guidance from the board as to how to proceed. **No additional information this month.**

2. Hull Loop Project:

The property owner in which the district made an offer has sought legal counsel **No additional information this month.**

3. Sun Up, Bennion, Finnebott Intersection Project:

The reseeding of the soils has been accomplished. The district will be responsible for the watering of the areas throughout the summer. The culvert access manhole covers need secured. **No additional information this month.**

4. Solitaire Road:

Construction is complete and the first two shots of High-float seal has been applied. The third shot of CRS-2P will be applied later this month.

5. Mica Creek Bridge:

The next step is for exploratory drilling to be done by STRATA who is under contract. Preliminary design is under way and construction estimates will follow.

6. Greensferry Road & Cougar Gulch:

The agreement between WHD and JUB will end with the deliverable of the Preliminary design. **No additional information this month.**

7. McAvoy Bridge:

The district has made application for funding to replace the bridge and provided a Resolution. The next step is to employ the district's consulting engineer to begin design.

WHD Misc. Projects

1. Koth Road ROW Status:

No additional information this month.

2. Swede Bay Road Paving:

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Telephone discussions regarding design and topographical limitation has happened. A. drawing has yet to be produced for staff's review. **No additional information this month.**

3. 2022 Speed Study:

The speed study for Valhalla Road will be conducted in July.

4. Westway Drive encroachment complaint

Howard suggested a drive to the location of the encroachment. Johnson agreed they would visit the site to get a better understanding of the situation before making a decision.

NEW BUSINESS

1. State Treasurer, Designate new contact

Maynard requested Board approval to update the State Treasurer's office contact information to reflect the change in staff.

Miller MOVED to list Maynard and Howe as contacts with the State Treasurer's office. Coopers SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

2. Accounts Payable and Draw check registers for approval

Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

3. Upcoming Meetings:

July 14, 2022, 1:30 p.m., KMPO

July 27, 2022, 9:00 a.m., WHD Commissioners Meeting, Administrative

4. Commissioner Comments:

None.

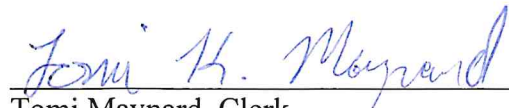
EXECUTIVE SESSION

None.

ADJOURNMENT

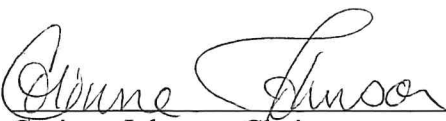
Citing no further business, Miller MOVED to adjourn the meeting at 9:21 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Tomi Maynard, Clerk

APPROVED BY:



Corinne Johnson, Chair

7.27.22

Date