

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 8, 2020
9:00 A.M.**

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:01 a.m. with Commissioner George Miller and Commissioner Phil Cooper present. Also present were Supervisor Kevin Howard; Assistant Supervisor Dustin Howe; District Clerk/Treasurer Carol Richel; Deputy Clerk Tomi Maynard; and:

Angela Comstock, JUB

APPROVAL OF AGENDA

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

CONFLICTS OF INTEREST ON AGENDA

Chairman Corinne Johnson asked if any Board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller and Phil Cooper each indicated no conflicts.

APPROVAL OF MINUTES

Miller MOVED to approve the minutes of the December 27, 2019 regular meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

PUBLIC COMMENTS

None.

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. Hager Estates, Minor, Status Report, Loffs Bay Rd.:
Susan Weeks has begun legal action to settle this matter. No additional information this month.
2. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:
Before the board today is a Resolution accepting the finished Loffs Bay Road Phase II improvements. This past spring a list of corrections were made upon inspection. The corrections have been completed. Staff has no objection to the acceptance. No additional information this month.
3. Black Rock Flats PUD 19-0001U:
This PUD will not have a plat requiring a signature from the district's board until the developer applies for a Condominium Plat or equivalent. At that time this board will have signature authority. Therefore, the Road Development Agreement will be tied to the subsequent plat application. The agreement is currently being drafted. No additional information this month.
4. Tosi Estates, Minor Subdivision:
This is a two-lot subdivision at the intersection of Meadowbrook Loop and Clemetson Road. The district's review is complete. The response to Kootenai County Community Development was that the district's concerns have been met on the plat and the district has no objection to the plat application moving forward. No additional information this month.

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report
Discussion: shall the district try for STP-Rural funding again or shall staff explore other means of funding and/or construction? No additional information this month.
2. Kidd Island Road Project: Status Report
Staff and consultants will be finalizing the needed documents to present this project for bid.
3. Watson Road Slide:
Attorney Weeks and I will be meeting with an adjacent property owner to discuss damages to their property during the construction process.
4. Hull Loop Project:
J-U-B will provide staking for one of the property owners so that they have a better idea as to the needed right-of-way for the project.

WHD Misc. Projects

1. Koth Road ROW Status:
Attorney Weeks has found that there is a specific process to ask for a replacement arbitrator as this is a change in contract between the parties. The process is referred to as "Blue Lining". She will begin the process. No additional information this month.
2. Validation of road #20:
This will be going to the Supreme Court for Oral Argument. Attorney Weeks is led to believe that the district will be noticed on a court date sometime next week. No additional information this month.
3. Four Wheel Drive Road:
In the boards packet is a copy of an email from Attorney Weeks giving direction in the matter. Discuss and possible decision from the board.

New Business

1. 2020 Mileage Rate
Richel informed the board that the IRS has set the mileage reimbursement rate at \$0.575 per mile for business use for 2020.
2. Bills Presented for Approval, and Discussion of Finances:
Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.
3. Upcoming Meetings:
Regular Meeting Wednesday, January 29, 2020
4. Commissioner Comments:
None.

EXECUTIVE SESSION

Citing Idaho Code 74-206(b) Chairman Johnson MOVED that the Board enter executive session to discuss a personnel matter at 9:18 a.m. Maynard called the roll with the commissioners voting as

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follows: Chairman Johnson, aye; Commissioner Miller, aye; Commissioner Cooper, aye. Dustin Howe, Carol Richel and Kevin Howard were asked to stay for testimony.

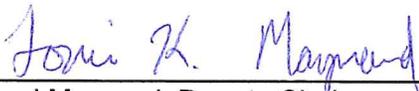
Johnson reconvened the regular meeting at 10:40 am.

Miller MOVED to hire April Gearhardt as a permanent, part time employee effective February 1, 2020. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

ADJOURNMENT

Miller MOVED to adjourn the meeting at 10:42 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:



Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chairman



Date