

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**January 10, 2024**  
**9:00 A.M.**

**MINUTES**

Commissioner Phil Cooper called the meeting to order at 9 a.m. with Commissioner Corinne Johnson and Commissioner George Miller present. Also, present were Director of Highways Kevin Howard, Deputy Director Dustin Howe, Clerk, Charyl Ragan and Deputy Clerk, Jennifer Weeks.

**APPROVAL OF AGENDA**

Miller moved to amend the agenda to add Mica Creek Bridge repair- (Action Item), Cooper seconded, Johnson concurred. The motion passed unanimously.

Miller moved to approve the amended agenda; Johnson seconded. Cooper concurred. The motion passed unanimously.

**CONFLICTS OF INTEREST ON AGENDA**

Phil Cooper, Corinne Johnson, and George Miller each indicated no conflicts of interest with any item on the agenda.

**APPROVAL OF MINUTES**

Cooper moved to approve the minutes of the December 27, 2023 meeting, Miller seconded. Johnson concurred. The motion passed unanimously.

**PUBLIC COMMENTS AND GUEST INTRODUCTIONS**

none

**OLD BUSINESS**

**Kootenai County Community Development**

**CDA National Reserve, Major Subdivision:**

Road work has begun and JUB's Jacob Clark is performing the construction inspections for Worley Highway District. No additional information this month.

**WHD Construction Projects**

**Rockford Box Culvert:**

Dustin and Kevin met with Jay Hassell and staff at JUB to discuss a couple of design concerns for this project. It was determined that an additional test pit was needed, and the data applied to the design. The pit was dug on January 7<sup>th</sup>.

**WHD Transportation Master Plan:**

The comments (feedback) collected at the open house are being processed. Additionally, Dustin and Kevin met with Robert Beachler – ITD at JUB with Angie Comstock and staff to discuss potential needs/projects where vehicle conflicts may occur at the intersections to US-95. No additional information this month.

**Rockford Bay Road/Loffs Bay Road (W) Intersection:**

Attorney Weeks, Dustin and Kevin met last Wednesday to discuss WHD projects. Susan reported that her paralegal is assisting her on this acquisition. No additional information this month.

**Greensferry Guardrail, Key No. 23285:**

The data collected from core drilling is being utilized for design. Completion is expected in early 2024 and will be presented to the board at that time.

**Loffs Bay Road Participation Project (Cost Share Paving):**

The project is complete less the paving. The project will be regraded, checked for readiness to pave, then paved next summer. No additional information this month.

**Kidd Island Road (Phase II):**

A meeting date to purchase and sign the transfer documents for the right-of-way is pending.

**WHD Misc. Projects**

**Koth Road ROW Status:**

Attorney Susan Weeks is requesting a court date in June 2024. No additional information this month.

**CDA Tribe, Lake Creek Project:**

An agreement by and between the CDA Tribal Fisheries and Worley Highway District is before the board today for signature. Miller moved to sign the agreement, Johnson seconded, Miller concurred. The motion passed unanimously.

**NEW BUSINESS**

**1. Mica Creek Bridge Repair**

Cooper moved to approve signing the bridge repair cost analysis, Miller seconded, Johnson concurred. The motion passed unanimously.

**2. Accounts Payable**

Cooper moved that the bills be approved as presented on the A/P register. Miller seconded the motion. Johnson concurred. The motion passed unanimously.

**3. Upcoming Meetings:**

January 11, 2024 KMPO 1:30 pm

February 1, 2024 WHD Board meeting 9 am

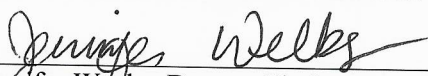
**4. Commissioner Comments:**

Cooper Thanked Dustin for the removal of the trees on Cougar Gulch, it helps visibility. Johnson said the crew is doing great work keeping up on the roads.


**ADJOURNMENT**


Citing no further business, Johnson moved to adjourn the meeting at 9:26 a.m., Miller seconded the motion. Johnson concurred. The motion passed unanimously.

RESPECTFULLY SUBMITTED BY:

  
Jennifer Weeks, Deputy Clerk

APPROVED BY:

  
Phil Cooper, Chair

  
Date