

WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
February 28, 2024
9:00 A.M.

MINUTES

Commissioner Phil Cooper called the meeting to order at 9:11 a.m. with Commissioner George Miller and Commissioner Corinne Johnson present. Also present were Director Kevin Howard, Deputy Director Dustin Howe, Clerk Charyl Ragan, and Deputy Clerk Jennifer Weeks.

Guests:

John Bauer

Marty Buell, GMCO

Approval of Agenda

Miller moved to approve the agenda as presented. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

Conflicts of Interest on the Agenda

Cooper asked if any board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller, and Phil Cooper each indicated no conflicts.

Approval of Minutes

Johnson moved to approve the minutes of the February 14, 2024, regular meeting. Miller seconded the motion. Cooper concurred. The motion passed unanimously.

Public Hearing-Magnesium Chloride Bid Opening

Bid Opening

Chairman Cooper opened bids to supply magnesium chloride to the District for 2024 road stabilization as follows:

<i>Bidder</i>	<i>Bid Price</i>	<i>Demurrage</i>		<i>Anticipated Delivery Date</i>
GMCO	145.87/ ton	75 day	7 free days	April 1, 2024
Envirotech	146.25/ ton	125 day	7 free days	March 13, 2024

Cooper moved to award the bid to GMCO, pending review by Director Howard. Miller seconded the motion. Johnson concurred. The motion passed unanimously.

Public Comments and Guest Introduction

John Bauer-resident. He commented that the WHD roads were plowed and good on his drive to our office today.

Old Business

Drechsel Rd

The results of an Engineered Speed Study determined that the speed limit should be posted at 40 mph. After discussion, Miller moved to keep the existing posted speed of 35 mph due to the following risk factors:

- The proximity of homes and outbuildings
- The heavy agricultural activity adjacent to the roadway.

Cooper seconded. Johnson concurred. The motion passed unanimously.

Koth Road

No new information this month

Rockford/Loffs Intersection

The final offer has been mailed to the property owners for ROW acquisition.

Kidd Island Project-ROW Acquisition

The director and attorney are meeting with the owners Thursday 2-29-24 to complete the ROW acquisition transaction.

Greensferry Guardrail

The final draft documents are in review.

New Business

Privately Maintained Road Standards

Cooper moved to adopt the associated highway district standards on privately Maintained Roads. Johnson seconded. Miller concurred. The motion passed unanimously.

Presentation by John Bauer of request to review Viewer's Report right-of-way. Discussion

Mr. Bauer requested the board approve the district's attorney to converse with his attorney regarding the viewers report ROW.

Cooper advised that the district needs to review all information and will be in contact with John after the review is complete. Cooper stated that the topic could potentially be on the agenda as early as the March 27, 2024 board meeting pending all information has been gathered to make an informed decision.

Work Progress Report

On The Road

The crew plowed snow, sanded, and applied anti-ice to roadways as needed.

Many of the graveled roads were developing potholes this month, as is the norm for wet weather. Crews hauled light loads of gravel to fill the potholes. This work is temporary at best due to the water being held in the potholes, but it does give the traveling public a smoother ride for a while.

The shop in Worley had heater issues during the coldest weather this month. A local heating company was called to inspect and repair the problem. Upon inspection, it was found that one of the heaters had a cracked heat exchanger which causes the release of toxic gases in the building. Since the two heaters in the equipment bays work in tandem were the same age, both were replaced.

Roads were checked district wide for water runoff damage due to rain and melting snow. Water was channeled off and away from the road as needed.

Extensive roadside brush clearing was performed during fair weather and in selected areas. A man lift was rented to reach the higher branches. The excavator and two brush chippers were used as well.

Planned work for this coming Month.

Ditching and culvert cleaning or replacement as needed.

Winter road maintenance (i.e. snow plowing, sanding, and anti-icing).

Roadside Brush clearing.

Water control during periods of runoff.

Brooming to start soon.

In The Shops

Deputy Director Dustin Howe has prepared a shop report for the board.

Accounts payable register presented for approval.

Miller moved that the bills be approved as presented. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

Upcoming Meetings

March 13, 2024, WHD Board meeting 9 am

March 14, 2024, KMPO 1:30 pm.

March 27, 2024, WHD Board meeting 9 am

Commissioner Comments

none

Adjournment

Citing no further business, Miller moved to adjourn the meeting at 9:55 a.m. Johnson seconded the motion. Cooper concurred. The motion passed unanimously. Meeting adjourned.

RESPECTFULLY SUBMITTED BY: _____
Jennifer Weeks, Deputy Clerk

Jennifer Weeks

APPROVED BY: _____

Phil Cooper
Phil Cooper, Chair

Date

3/13/2024