

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
FEBRUARY 26, 2020
9:00 A.M.**

MINUTES

Chair Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner Phil Cooper and Commissioner George Miller present. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, District Clerk/Treasurer Carol Richel, Deputy Clerk Tomi Maynard and:

Merle Van Houten, Verdis

Approval of Agenda

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Johnson asked if any board member had a conflict of interest with any item on the agenda. Commissioners Corinne Johnson, Phil Cooper, and George Miller all indicated no conflicts.

Approval of Minutes

Cooper MOVED to approve the minutes of the February 12, 2020 regular meeting. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Public Comments

None.

Old Business

Koth/Kioth Road

No updates on this item.

Wellers Black Rock Park, Public Right-of-Way

No updates on this item.

New Business

The Club at Rock Creek, Loffs Bay Road discussion

The Board has been asked to consider a proposal by the Club at Rock Creek (The Club), modifying the improvements The Club will be making to Loffs Bay Road. After a site visit, and Howard's correspondence with engineers from both parties, it was determined that the improvements can be modified while still meeting the standards set by the American Association of State Highway and Transportation Officials (AASHTO) for a 35 mile per hour road. The Club has also proposed giving the District additional funds for the realignment of the intersection of Rockford Bay Road and Loffs Bay Road. These additional funds will allow the District to move forward on the realignment several years sooner than would be attainable otherwise.

Miller MOVED to accept a variance in the road design of Loffs Bay Road within 35 MPH speed design AASHTO Standards with the stipulation that the Club at Rock Creek assist with the funding for the intersection of Rockford and Loffs Bay Roads as proposed on February 8, 2020. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Kidd Island Road Project

Howard participated in a phone conference last week, to determine the status of this project. Currently, the only thing that prevents bid documents from being finalized and distributed is a pending review by LHTAC on behalf of the FHWA. This review is expected at any time.

Black Rock Flats

Merle Van Houten of Verdis is in attendance today to discuss this item. The developer has officially applied for a condo plat at this time, so the District can now move forward with finalizing a Road Development Agreement, based on terms that the Board approved when this item was discussed at the Board's regular meeting in May 2019. Van Houten reports that the developer is still in agreement with those terms as well.

Miller MOVED to enter into a road development agreement with the developer of Black Rock Flats. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Work Progress Report **ON THE ROAD**

Some road conditions required snowplowing and the use of sanding materials and/or anti-ice materials. Crewmen were called in as needed.

The crew filled potholes in some of the graveled roads where the potholing was severe.

The crew spent many days clearing roadside brush this month. The district was able to work with many adjacent property owners to take down larger trees to open the roadway for sunlight.

Vehicle and Equipment Repair

Unless otherwise noted; repairs and services were accomplished at the Mica Shop. (ST) Shop truck, (DS) Dealer Service, (W) Worley Shop, (S) Sun Up

Pickups

- #30 – Replaced front brakes.
- #35 – Taken to dealer for two recall notices.

Trucks

- #105 – Replaced the engine block heater.
- #125 – Set up and put into service.
- #150 – Repaired a broken brake slack adjuster.
- #155 – Replaced the engine fan, Repaired - driver's step, electrical problem and windshield wiper.
- #170 – Took to Cummins Northwest due to ECM problems.
- #175 – Replaced the rear brakes and snowplow angle cylinders.
- #180 – Replace the windshield wiper motor.
- #185 – Adjusted the brakes.
- #205 – Serviced, realign the truck.
- #225 – Serviced and prepared for use.
- #235 – Serviced.
- #260 – Serviced.
- #270 – Serviced.

Graders

- #300 – Performed the scheduled 2000 hour service.
- #340 – Replaced the batteries.

Mower/Brusher Tractors

- #585 – Repaired the flashers.

Planned work for this coming Month

- Winter Maintenance.

Miller MOVED to approve the shop report taking the place of the vehicle and equipment repair section of Howard's Work Progress Report in the future. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Bills presented for approval

Cooper MOVED that the bills be approved as presented on the A/P check register and the payroll check register. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

WHD Regular Meeting March 11, 2020 9:00 am.
KMPO March 12 1:30 pm.

Commissioner Comments

None.

Executive Session

None.

Adjournment

Citing no further business, Miller MOVED to adjourn the meeting at 9:33 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:

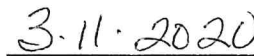


Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chair



Date