

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 12, 2020
9:00 A.M.**

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner George Miller and Commissioner Phil Cooper present. Also present were Supervisor Kevin Howard; Assistant Supervisor Dustin Howe; District Clerk/Treasurer Carol Richel; Deputy Clerk Tomi Maynard; and:

Norman Thomson, Vanilla Court
Rob Tate, Tate Engineering
Jay Hassell, JUB

Rebecca Thomson, Vanilla Court
Angela Comstock, JUB

Some participants utilized Zoom to attend the meeting. Any participants who attended electronically and did not identify themselves will not be listed.

APPROVAL OF AGENDA

Review documents from JUB were received yesterday for Wellers Black Rock, Tenold Approach. Staff added this item to the agenda and recommends amending the agenda so as to prevent additional construction delays to the property owners.

Cooper MOVED to approve the agenda as amended. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

CONFLICTS OF INTEREST ON AGENDA

Chairman Corinne Johnson asked if any Board member had a conflict of interest with any item on the agenda. Corinne Johnson, Phil Cooper, and George Miller each indicated no conflicts.

APPROVAL OF MINUTES

Miller MOVED to approve the minutes of the July 29, 2020 regular meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Miller MOVED to approve the minutes of the August 4, 2020 budget workshop. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Miller MOVED to approve the minutes of the August 6, 2020 budget workshop. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

PUBLIC COMMENTS

None.

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. Hager Estates, Minor, Status Report, Loffs Bay Rd.:
There are new owners of this property. Attorney Weeks is working with them to remedy the fact that the previous owners did not settle their financial responsibilities to the district. No additional information this month.
2. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:
The reconstruction of Loffs Bay Road has been going well. Ken Sorensen, JUB, has been performing the field inspections and reviewing the Geo-Tech reports on behalf of the district.

The financial responsibilities to the district have yet to be met. Once the responsibilities have been met, the district can sign the plat when presented. **No additional information this month.**

4. The Ridge at Sun Up Bay, 2nd Addition, MIN19-0069:

The plat has not yet been presented to the district for signature. **No additional information this month.**

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

This project ranked in the ninth position for the STP - Rural Funding. The ranking is for Fiscal Years 2021 – 2027. Sponsors will be notified as funding comes available and by order of ranking. **No additional information this month.**

2. Kidd Island Road Project: Status Report

Currently the contractor has pulled off of the job to allow time and space for the utilities to work on the relocation of their facilities. The district's web page has been updated per Angie Comstock's report so as to inform the public of the project status.

A PowerPoint presentation has been provided showing photographs of construction progress.

3. Watson Road Slide:

This project is currently held up due to potential litigation. Engineering is adjusting some of the plan details due to the additional hillside failure during construction. The project will resume when given direction from legal staff. **No additional information this month.**

4. Hull Loop Project:

J-U-B will provide staking for one of the property owners so that they have a better idea as to the needed right-of-way for the project. **No additional information this month.**

5. Sun Up, Bennion, Finnebott Intersection Project:

The advertisement for bids has been drafted. The pre-bid conference and bid opening will be in early November.

6. Watson Bridge Project:

JUB Engineers drafted three possible designs for this bridge replacement project. The least expensive design (Option #1) utilizes materials that the district has in stock and a construction method that is familiar to the district crew. As such and after review, it is staff's recommendation that the district move forward with option #1 of the three offered.

Miller MOVED to utilize option 1 presented by JUB for the Watson Bridge project. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

WHD Misc. Projects

1. Koth Road ROW Status:

Attorney Weeks will be inquiring as to when this case will receive an arbitrator to complete the legal argument. **No additional information this month.**

2. Validation of Road #20:

The Supreme Court upheld the boards validation of Road #20 (aka, Sunny Slopes Road). Staff would like to open discussion as to the next steps to be made by the district and seeks direction from the board.

There was brief discussion on the benefits and drawbacks to having property owners survey and rough in a road versus the District handling that process.

Cooper MOVED that the District obtain a survey and rough in the road as validated. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

3. Road Name Change, Malone Road:

Whereas Road #20 has been validated and serves as a continuation of Sunny Slopes Road easterly, an intersection is created that would have Sunny Slopes Road going in three directions from said intersection. During staff's research for the validation, it was found that a portion of what is currently called Sunny Slopes Road that connects Conkling Road to Road #20 (Sunny Slopes Rd.) was originally named Malone Road (Road #647) when surveyed and accepted by Kootenai County in 1922.

It is staff's recommendation to return the original name (Malone Road) to this segment of roadway.

Miller MOVED to approve returning the original name "Malone Road" to the north/south portion of what is presently called Sunny Slopes Road; and continue the Sunny Slopes name on the east/west route. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

New Business

1. Vanilla Court, Variance request

Rebecca and Norman Thomson, as well as Robert Tate are in attendance today to present more information relating to the Vanilla Court variance request that was initially presented to the Board at the July 29th meeting. Tate was able to provide a set of plans that indicated the proposed structure would lie 3 ft off the ROW on Vanilla Court and 10 ft off the ROW on Kidd Island Rd. Standard set back requirements are 25 ft. Howard noted that if Kidd Island Road is ever improved, the intersection with Vanilla Court will have to be redesigned, and that 3ft set back would make designing a useable intersection difficult. The board agreed to give Tate the opportunity to work up rough drawings of a potential intersection design that would accommodate the structure as planned, to be considered at the next board meeting before the board decides on this request.

Thomson, Thomson and Tate exited at 9:46 a.m.

2. Retaining Wall/Guardrail request, Peninsula Drive

This item was addressed previously, during the July 29th meeting, and each of the commissioners has visited the site in question. There is a home at the intersection of Peninsula Drive and Kidd Island Road, that encroaches on the Kidd Island ROW. Because of the home's location, snow that is plowed off of Kidd Island Road comes to rest against the structure. Staff has developed a plan to place jersey barriers at the edge of the roadway to reduce the amount of plowed snow that can reach the structure.

Miller MOVED to approve staff's plan to place Jersey barrier on the side of Kidd Island Rd. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

3. Cougar Estates Road, Sign request

BOARD OF COMMISSIONERS REGULAR MEETING MINUTES
AUGUST 12, 2020
Page 4

Staff received a petition from property owners on Cougar Estates Road, requesting placement of a "dead end" sign in hopes that it will reduce traffic and limit the number of vehicles that have to turn around at the end of the road.

Miller MOVED to approve the placement of a dead-end sign on Cougar Estates Road. Johnson CONCURRED. Cooper abstained from voting. The motion PASSED BY MAJORITY.

4. Wellers Black Rock, Tenold Approach

The board previously approved having JUB review plans received by the district for an approach proposed on the public ROW in Wellers Black Rock. The only concern raised by JUB was the approach not meeting International Fire Code. Staff suggests having Worley Fire review the plans and provide feedback.

Cooper MOVED to permit this project to go forward pending Fire District input. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

5. Bills Presented for Approval, and Discussion of Finances:

Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

6. Upcoming Meetings:

KMPO Thursday, August 13, 2020 1:30 p.m.

WHD Regular Meeting Wednesday, August 26, 2020 9:00 a.m.

7. Commissioner Comments:

None.

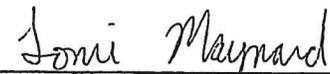
EXECUTIVE SESSION

None.

ADJOURNMENT

Miller MOVED to adjourn the meeting at 10:21 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

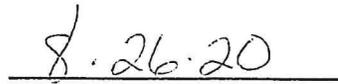


Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chairman



Date