

WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
April 27, 2022
9:00 A.M.

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:03 a.m. with Commissioner George Miller and Commissioner Phil Cooper present. Also present were Director Kevin Howard, Deputy Director Dustin Howe, Deputy Clerk Tomi Maynard and

Chris Vanderhoof, Staff
Josh McMillan, Staff

Chad Williams, Staff
Laila Kral, LHTAC

Approval of Agenda

Miller MOVED to approve the agenda. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Johnson asked if any board member had a conflict of interest with any item on the agenda. Corinne Johnson, Phil Cooper, and George Miller each indicated no conflicts.

Road Scholar/Road Master Presentation

Laila Kral of the LHTAC T2 Center presented Chris Vanderhoof, Chad Williams and Josh McMillan certificates, hats, and jackets in recognition of their successful completion of the Road Scholar and Road Master classes. The Road Scholar and Road Master programs offered by the T2 Center are designed to teach techniques in road maintenance, materials, construction, traffic control and equipment operation. Each consist of approximately 80 hours of training.

Vanderhoof, Williams and McMillan exited at 9:12 a.m.

Approval of Minutes

Miller MOVED to approve the minutes of the April 13, 2022 regular meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Public Comments and Guest Introduction

None.

Priority Items for Attendees

None.

Old Business

Koth/Kioth Road

No update at this time.

Kidd Island Road Project

No update at this time.

iWorQ

No update at this time.

Greensferry/Cougar Gulch intersection traffic control

Howard presented a diagram depicting the proposed realignment of this intersection. He asked if the Board would like this project added to the Capital Improvement Plan (CIP).

Cooper MOVED to add this project to the CIP. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Sun Up, Bennion, Finnebott

The hydroseeding on the roadside of this project failed due to weather conditions. The contractor is requesting a 50/50 split of the cost as the failure was outside their control.

New Business

Resolution 2022-03, Emergency Response Policy

Susan Weeks, legal counsel for the District has requested that the Board pass a resolution outlining the District's policy when emergency services request assistance to gain access to private roads or other areas not under District jurisdiction. Johnson requested that the following resolution be placed into the record.

RESOLUTION 2022-03
EMERGENCY RESPONSE RESOLUTION

A RESOLUTION ALLOWING WORLEY HIGHWAY DISTRICT TO RENDER AID TO SISTER
GOVERNMENTAL ENTITIES IN EMERGENCY SITUATIONS

WHEREAS, the Worley Highway District has historically rendered aid to sister governmental entities who request the Worley Highway District's assistance in emergencies;

WHEREAS, this assistance sometimes involves performing work on an unopened public right-of-way, a private driveway, or a private road, such as plowing snow;

WHEREAS, such assistance is a one-time-only response to aid the sister government entity in performing its duties to preserve the health, safety, or welfare of the public;

WHEREAS, by undertaking such emergency response, the Worley Highway District does not intend to take the unopened public right-of-way, the private driveway, or the private road into its maintenance jurisdiction; and

WHEREAS the Commissioners have determined a resolution setting forth its unwritten emergency aid policy in writing is warranted.

NOW, THEREFORE, BE IT RESOLVED by the Worley Highway District Commissioners as follows:

1. At the discretion of the Director of Highways or Deputy Director of Highways, in an emergency, the Worley Highway District may utilize its personnel and equipment to render aid to a sister governmental entity.
2. Such aid is a one-time-only response to aid the sister government entity. It is not undertaken to bring the unopened public right-of-way, private driveway, or private road into the maintenance jurisdiction of the Worley Highway District.

Johnson MOVED to approve resolution 2022-03 Emergency Response Resolution. Maynard called the roll with the commissioners voting as follows, Cooper, "aye"; Johnson, "aye"; Miller, "aye". The motion PASSED UNANIMOUSLY.

Potential Right-of-Way (ROW) exchange, Kootenai County Solid Waste

Howard has been in discussion with Kootenai County Solid Waste (KCSW) for several years regarding a ROW exchange within the KCSW owned parcels between the landfill and US 95. The intention is to obtain ROW to prepare for the future when a need arises to connect existing ROW to US 95 to form a frontage road. Miller proposed situating the access to US 95 directly across the highway from Rockford Bay Road. Johnson asked Kevin to explore that possibility in his discussions with KCSW.

ON THE ROAD By Kevin Howard

The crew cleaned up around the shops and hauled scrap metal in for recycling.

On two separate occasions, a couple of crewmen were called in, after hours, to cut trees that fell on Rockford Bay Road and Tall Pines Road.

Five crewmen attended a Stormwater & Erosion Education Program (SEEP) class for the purpose of continued education.

The crew graveled and graded some of the unpaved roads.

Continued sweeping and washing paved roads clean of the winter sanding material.

The crew was treated to an appreciation luncheon on Wednesday, April 13th immediately following a safety meeting. The luncheon was provided by Buster Karrer from the Cougar Gulch area.

Two culverts were replaced. One on Hamaker Road and the other on Sun Meadows Road.

On Friday, April 15th, the district received a snowfall that accumulated up to 8" in some areas. Even though some of the winter equipment had been converted to summer use, the crew responded well with the equipment available.

The Magnesium-Chloride application to the gravel roads began on April 18th and is in process.

Four crewmen attended an Effective Communications class.

IN THE SHOPS

- Truck #215 – required repairs to the metering system for mag applications.
- Chip Spreader #805 – Has been serviced for use this year.
- Pickup #35 – Replaced rear brakes.

Planned work for this coming Month

- Grading of graveled roads.
- Application of Mag-Chloride.
- Culvert placements.

Accounts payable and payroll check registers presented for approval

Miller MOVED that the bills be approved as presented on the A/P check register and the payroll check register. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

April 28th, 2022 Budget and Levy training at

May 11th, 2022 Regular Meeting

Executive Session

None.

Commissioner Comments

None.

Adjournment

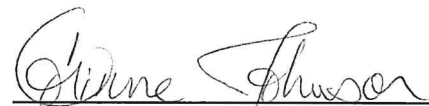
Citing no further business, Miller MOVED to adjourn the meeting at 9:50 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:



Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chair

5.11.2022

Date