

WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
APRIL 13, 2022
9:00 A.M.

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner Phil Cooper and Commissioner George Miller present. Also present were Director of Highways Kevin Howard, Deputy Director Dustin Howe; Deputy Clerk Tomi Maynard; and:

Jim Nelson, Loffs Bay Rd

Jay Hassell, JUB

APPROVAL OF AGENDA

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

CONFLICTS OF INTEREST ON AGENDA

George Miller and Phil Cooper each indicated no conflicts. Corinne Johnson declared an apparent conflict of interest on the item titled Swede Bay Road Paving.

APPROVAL OF MINUTES

Miller MOVED to approve the minutes of the March 11, 2022, Executive Session Special Meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Miller MOVED to approve the minutes of the March 30, 2022 regular meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

PUBLIC COMMENTS AND GUEST INTRODUCTIONS

Jim Nelson, Loffs Bay Road

Jim Nelson is in attendance today to discuss a stretch of Loffs Bay Road that is currently a gravel surface. Nelson gathered contact info for 27 property owners, conducted a survey and found that he and many of his neighbors would like to see this area improved. Nelson stated that he and other owners are committed to funding approximately 1/3rd of what his research indicates the project would cost. Johnson requested that Nelson give staff and the board time to research the current structure of the ROW in question and prices to build the roadway up prior to paving.

OLD BUSINESS

Kootenai County Community Development

[Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.](#)

1. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:

This is now owned by "CDA National". As such, the district will see the owners name applied where necessary.

Phase III will be closing out. The district has been informed that the construction of phase IVa and IVb are in design with construction to begin this summer.

2. Ranch at Cougar Creek, MIN20-0057:

Approved. The district has yet to receive the final plat (Mylars) for signature. The "Payment In Lieu of Construction" fee is due prior to the district signing the final plat.
[No additional information this month.](#)

3. Rocky Point Reserve, MIN20-0088:

The developer has been notified that "1st Street" is the district's preferred naming of the portion of the Wicks Road right-of-way. [No additional information this month.](#)

4. Farris Landing, MIN20-0089:

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The developer has been notified that “1st Street” is the district’s preferred naming of the portion of the Wicks Road right-of-way. No additional information this month.

5. Misty Vale, MIN21-0098:

This subdivision is proposed off Vogel Road. The district’s review has been given to Kootenai County Community Development.

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

Field topography work has been completed. The boundary and base map preparation is in progress. A traffic analysis check for stop control for the intersection will be prepared early this year. Design is at 30% completion. No additional information this month.

2. Hull Loop Project:

The property owner in which the district made an offer has sought legal counsel. No additional information this month.

3. Sun Up, Bennion, Finnebott Intersection Project:

The district is waiting for hydroseed and grass to establish in the spring and will be monitoring the manhole grout for performance. No additional information this month.

4. Solitaire Road:

The agreement has been signed and the financial assistance has been received from the community. This project is tentatively set for next summer. No additional information this month.

WHD Misc. Projects

1. Koth Road ROW Status:

No additional information this month.

2. Swede Bay Road Paving:

Telephone discussions regarding design and topographical limitation has happened. A drawing has yet to be produced for staff’s review. No additional information this month.

3. 2022 Speed Study:

Valhalla Road is the collector road chosen for this year’s Speed Study.

NEW BUSINESS

1. Mica Creek Bridge, Loffs Bay Road

After the recent silver thaw, District Staff was notified by a local resident that the bridge over Mica Creek had sustained some erosion damage from the run off. Howard used pictures of the bridge to describe the erosion. The crew took necessary emergency measures to shore up the bridge deck and bank. Howard contacted appropriate agencies to initiate permitting and funding protocols. JUB is working on engineering plans to correct the damage and prevent future recurrences. The roadway elevation is being closely monitored. Howard added that the roadway may have to be closed if any more significant damage is done, which would necessitate approximately a 15-mile detour for local residents.

Mark Koth entered @ 9:30 a.m.

Jim Nelson exited @ 9:37 a.m.

Koth Road ROW Status - Revisited

Howard recommended returning to the Koth Road agenda item based on Mark Koth’s presence. Koth presented some images of the area that he owns and described the erosion and overgrowth that are taking place because he cannot gain access to his property. Johnson stated that the District is awaiting a decision from the courts and has no other recourse until that happens.

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2. Jim Nelson, Loffs Bay Road
Addressed previously in the meeting.
3. Kootenai County Budget and Levy Training
Staff will be attending a training workshop being held by Kootenai County.
4. Accounts Payable and Draw check registers for approval
Cooper MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers.
Johnson SECONDED the motion. Miller CONCURRED. The motion PASSED UNANIMOUSLY.
5. Upcoming Meetings:
April 14, 2022 1:30 PM KMPO
April 19, 2022 1-2 PM IAHD Virtual Bidding and Procurement Workshop
April 27, 2022 9:00 a.m. WHD Regular Meeting
April 28, 2022 8:30 a.m. to noon Kootenai County Budget and Levy Training
May 5, 2022 11:00 a.m. Regional Meeting, Lake City Center, 1916 N Lakewood Dr, Cd'A
6. Commissioner Comments:
None.

EXECUTIVE SESSION

None.

ADJOURNMENT

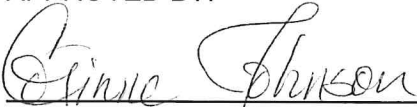
Citing no further business, Miller MOVED to adjourn the meeting at 10:02 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

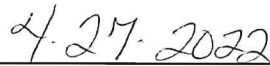


Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chair



Date