

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
FEBRUARY 13, 2019  
9:00 A.M.**

**MINUTES**

Chairman James Mangan called the meeting to order at 9:00 a.m. with Commissioner George Miller present. Also present were Supervisor Kevin Howard, Administrative Assistant Tomi Maynard and:

Mike Osburn, DeAtley

Jay Hassell, JUB

**APPROVAL OF AGENDA**

Mangan MOVED to approve the agenda as presented. Miller SECONDED the motion. The motion PASSED UNANIMOUSLY.

**CONFLICTS OF INTEREST ON AGENDA**

Chairman James Mangan asked if any Board member had a conflict of interest with any item on the agenda. James Mangan and George Miller indicated no conflicts.

**APPROVAL OF MINUTES**

Mangan MOVED to approve the minutes of the January 30, 2019 regular meeting. Miller SECONDED the motion. The motion PASSED UNANIMOUSLY.

Corinne Johnson entered at 9:02 A.M.

**Call for Bids for Crushing Gravel**

Chairman Mangan opened two bid envelopes as follows:

Bids to Crush Gravel in Ford Pit  
Worley Highway District  
Bids open February 13, 2019 9:00 a.m.

Seubert Excavators	DeAtley Crushing Company
COTTONWOOD	LEWISTON
No Bid	\$422,500

Miller MOVED that the district award the bid to crush gravel submitted by DeAtley Crushing Company, with the understanding that some fine tuning may need to be done as to the amount of material being crushed. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Osburn Exited at 9:07 A.M.

**PUBLIC COMMENTS**

None.

**Kootenai County Community Development**

[Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.](#)

1. Hager Estates, Minor Subdivision, Loffs Bay Rd:

Susan Weeks has begun legal action to settle this matter. [No additional information this month.](#)

2. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd:

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The final walkthrough of Loffs Bay Road produced some minor concerns. Staff, with guidance from JUB, has been working with the developers engineer to make corrections. **No additional information this month.**

3. Russu Addition, Minor Subdivision, Vogel Road:  
Staff has not heard from Eli since he attended the district meeting on January 30, 2019.
4. York Subdivision, Minor Subdivision, Clemetson Rd.:  
I have checked with Kootenai County and the status is "Pending Surveyor Review" as of July 6, 2018. **No additional information this month.**
5. Ritz Ranch, Minor Subdivision, Loffs Bay Rd.:  
I have checked with Kootenai County and the status states "Mylar Pending" as of September 7, 2018. **No additional information this month.**
6. Lakeside Condominiums, modification, Four Echoes Rd.:  
The district is waiting for the final plat (Mylar) to come before the board for signature. **No additional information this month.**
7. Mica View Estates, Replat of Lots 1 & 2, Dower Rd.:  
The Final Plat (Mylar) has been delivered and district's signature requested. The change in the plat is to address access to US Highway 95. The only effect to the district is that this will reduce the anticipated traffic on Dower Road. **No additional information this month.**
8. Lake Vista Estates, Minor Subdivision, Bennion Rd.:  
Some information has been received for discussion involving road #37 Viewers Report of which traverses a portion of the subdivision.

*Howard indicated on the Road 37 Exhibit Map, the ROW's, both Public and Private, in the area being discussed. Discussion covered the possibility that vacating the ROW could potentially landlock some residents, as well as the fact that the portion of the proposed lot that is traversed by the ROW is not a potential building site because of County restrictions. The Board chose to postpone any decision, until they can make a sight visit when the snow melts off somewhat.*

9. Timber Shores, Minor Subdivision, Woodland Shores Road:  
The district has received the latest correction to the plat. The districts concerns have been met. There is an outstanding balance on the review fees. Once paid, staff will have no objection that would prevent the board from signing the Final Plat Mylar. **No additional information this month.**

**WHD Construction Projects**

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report  
There has been no word back from the property owners that we have requested right-of-way from. **No additional information this month.**
2. Kidd Island Road Project: Status Report  
On Friday, December 14, 2018 a Kidd Island Stream Impact Meeting was held by teleconference. To summarize, all appeared to be in agreement as to the direction that the design

is going. There were a few questions and answers regarding the design that were more to bring all participants up to speed. Emphasis was placed on timing for all reviews to be completed. The following was gleaned from the meeting minutes: Hope to have permit and mitigation plan to submit within the next 30-60 days. Anticipated agency time of 90 days with a minimum of 60 days for public notice. **No additional information this month.**

*Supervisor Howard authorized LHTAC to negotiate a supplemental agreement with JUB on the Districts behalf in regards to this project. This was necessary as the environmental concerns resulted in JUB doing considerably more work than was forecast in the original agreement. Hassell reported that those negotiations have been completed, and resulted in a supplemental agreement requiring matching funds from the District of approximately \$11,500.*

3. Finnebott, Bennion & Sun Up Intersections:

The application for funds has been submitted. As was mentioned last month, the district is in the process of finalizing the documents needed for recording the purchase of the additional rights-of-way.

*Howard further updated that the District was not awarded funds by the grant applied for.*

4. Watson Road Slide:

In front of the board today are the Temporary Construction Easement and the Permanent Drainage Easement for signature. With these agreements, the district can finalize the construction and bid documents required to begin the repair process.

Miller MOVED to approve the signing of the agreement with the Estate of George Watters. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

5. Hull Loop Project:

JUB has sent mailed notice to the property owners adjacent to Hull Loop where surveying will be necessary for design purposes. **No additional information this month.**

6. Rockford Bay Road STP-Rural Funding Application:

The STP-Rural grant application and support information has been submitted. **No additional information this month.**

**WHD Misc. Projects**

1. 2018 LHSIP Grant – Delineators & Signage:

I have inquired at LHTAC as to the status of the grant. No word as of yet. **No additional information this month.**

2. Koth Road ROW Status:

The survey has been completed. There are still some concerns regarding constructability of a road. JUB will create a few rudimentary options to construct. As such, the information will help the district in choosing a direction to take. **No additional information this month.**

3. Greensferry Speed Study:

Assistant Supervisor Howe and I have reviewed the speed study and would encourage the board to accept and implement the recommendations made by JUB Engineers.

*Conversation took place between the Board and Hassell in regard to the data contained in the speed study. Mangan was concerned about one corner in particular that did not seem to be addressed in the Speed Study. Hassell indicated that he would take a look at the data from that specific corner and revise the draft if the data warrants additional signage on the corner Mangan referenced.*

Miller MOVED to approve the recommendations in the Speed Study for South Greensferry Road. Johnson SECONDED. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

4. Validation of road #20:

Staff has received notice that Scott Poorman requested an extension and the Court granted it. **No additional information this month.**

*Mangan instructed Howard to request an update on this item from Susan Weeks.*

**New Business**

1. Bills Presented for Approval, and Discussion of Finances:

Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

2. Upcoming Meetings:

KMPO/KCATT February 14 1:30 PM  
WHD February 27 9:00 AM

3. Commissioner Comments:

Mangan noted that the Meadowbrook Community is throwing a free pancake breakfast recognizing all the hard work of the Highway District.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

Mangan adjourned the meeting at 10:14 a.m.

RESPECTFULLY SUBMITTED BY:

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Tomi Maynard, Administrative Assistant

APPROVED BY:

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James Mangan, Chairman

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Date